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## **Objectives:**

To seek a fulfilling job that allows me to fully contribute my knowledge and skills to be an effective employee of your company.

## **Work Experiences:**

### **Grocery Supervisor - Farmsuperstores Supermarket, Al-Khobar Saudi Arabia - April 2011 - Present:**

- Supervised, trained and developed team members in accordance with company Policies and procedures.
- Prioritized and accomplished a wide range of tasks each shift.
- Worked collaboratively in a team environment.
- Answered customer questions regarding store merchandise, department information and pricing.
- Assign sales workers to duties.
- Prepare reports on sales volumes, merchandising and personal matters.
- Ran movement reports for accurate purchasing.
- Created a special order template for better customer satisfaction.
- Monitored temperature of cases, shelves and storage areas and reported failures to the manager.
- Developed knowledge about products and sales items to answer shoppers' questions.
- Organize and maintain inventory.
- Establish work schedules
- Sell merchandise
- Order merchandise
- Authorize return of merchandise

### **Restaurant Supervisor (Family Business) - Restaurant, Philippines - August 2018 - November 2020:**

- Managed schedule and organized events.
- Implemented working productivity techniques.
- Coordinated team members with focus on productivity, efficiency and enhancing customer experience.
- Boosted customer satisfaction and service delivery to strengthen customer loyalty.
- Coordinated with vendors to guarantee timely delivery of food and beverage supplies.
- Coordinated with kitchen employees and front of house personnel to consistently drive smooth operations.

- Maintained accurate records of sales, labour and other costs.

### **Department Head - Tamimi Market - Supermarket, Riyadh Saudi Arabia - May 2016 - June 2018:**

- Maintained an atmosphere of enthusiastic customer service.
- Offered product samples, answered questions and helped customers find items.
- Refilled and rotated items on shelves to maintain well-stocked inventor
- Scanned shelves and product cases for expired stock and discarded outdated or spoiled items
- Cleaned grocery shelves, storage areas and work areas and kept floors free of spills, water and hazardous debris.
- Developed Knowledge about products and sales items to answer shoppers questions
- Engaged in suggestive selling and other sales techniques.
- Addressed customers' concerns and resolved all issues to customers' satisfaction.

### **Merchandiser - Abdullah Al-Othaim Market - Supermarket, Riyadh Saudi Arabia - July 2012 - February 2015:**

- Keep work areas clean and neat at all times.
- Provided customers with exceptional care and attention
- Rotated stock according to dates and protocols.
- Prepared merchandise for the sales floor.
- Monitored inventory levels and kept adequate stock in product displays on the sales floor.
- Verified products appeared at correct locations in proper quantities.
- Established strong vendor relationships to maintain and support business.
- Inspected merchandise for quality and arranged proper display location on the floor.
- Maintained productive relationships with vendors.

### **Key Qualifications / Skills:**

- Employee management , POS operation , Processes and procedures, Issue resolution.
- Inventory oversight , Inspiring leadership , Customer service , Client focus , Flexibility.
- Team player , Ability to multitask, Efficient interpersonal skills.

### **Educational Background:**

#### **Bachelor Of Science In Criminology - University of Mindanao:**

- College level - March 2003 - June 2005

#### **Computer Electronics Technology - System Technology Institute:**

- College level - March 2008 - June 2009