

NORBERTO S. CABALLES JR.

MACHINE OPERATOR

CONTACT

-  #297 Ilang-ilang St. Sta. Rosa 2,
Marilao, Bulacan, Philippines
-  (+63) 927 453 6160
-  jayrcaballes76@gmail.com

EDUCATION

COLLEGE 2007

Bachelor of Hospitality Management
University of Regina Carmile
Barasoain Catmon, Malolos, Bulacan

SECONDARY 2002-2006

Prenza National High School
Prenza Marilao, Bulacan

PRIMARY 1995-2002

Sta. Rosa II Elementary School
Sta. Rosa II Marilao, Bulacan

SKILLS

- Excellent Hand-Eye Coordination
- Dexterity
- Production Operation
- Machine Operation
- Teamwork
- Flexibility
- Multi-tasking
- Time Management
- Hardworking
- Communication Skills
- Manufacturing
- People oriented and fast learner.
- Can stand in a longest hours
- Excellent time management
- Ability to follow work procedures and safety rules.
- Can operate and handle production Equipment.

PROFILE SUMMARY

A machine operator with over 10+ year of experience operating, maintaining and repairing industrial packing equipment in high-volume production environments. A proven track record of identifying and resolving quality control issues. Adept in coordinating teams to improve throughout efficiency. Effective at managing multiple tasks and constantly able to deliver a high level, systematic standards of performance in a timely and cost-effective manner. I wish to seize a new professional opportunity where my knowledge and experiences in driving will be helpful in accomplishing all objectives.

EXPERIENCES

2010 - Present

SOLMAC MARKETING INCORPORATION | CALOOCAN CITY, PHILIPPINES
ASSISTANT SUPERVISOR / PRODUCTION MACHINE OPERATOR

- Supervise 30 employees and maintain a smooth operation of 21 machines.
- Accomplished a complete daily report.
- Operate, monitor equipment, set up and run machinery to produce exceptional products for industrial needs.
- Monitor machine operation diagnosed malfunction and repair any issue.
- Ensure sufficient supply of raw production materials on daily basis to guarantee uninterrupted and efficient operation.
- Met production targets and tight deadlines by collaborating closely with team members.
- Calibrates, test and adjust machine settings or controls in preparation for production operation.
- Communicate regularly with manager regarded positive work quality efficiency.
- Perform minor repairs to machine such as replacing damaged and worn parts.

2009 - 2010

MARKENBURG INTERNATIONAL FOOD CORPORATION
-HEED MANAGEMENT AND MANPOWER SVC
INDUSTRIAL PARK PATUBIG MARILAO, BULACAN
MACHINE OPERATOR

- Record products and test date for each food product batch
- Place products on carts and creates or conveyors to transfer them to the next stage of processing.
- Clean and sterilize vats and factory processing areas.

2008 - 2009

MULTIRICH FOOD COORPORATION | TS MIGUEL MARILAO, BULACAN
WAREHOUSE MEN

- Assisted on Loading and unloading the shipment on trucks.
- Processed orders using pallet jack to move freight throughout the warehouse.
- Examine and inspect products to ensure that packing specification are meet.
- Maintain the clean and safe works areas.
- Remove completed or defective products or materials and putting them in designated areas
- Prepared warehouse for audit by tidying shelves, stacking products and updating inventory.

TRAINING AND SEMINAR ATTENDED

Occupational First Aid & Basic Life Support with AED

Philippine red Cross

Caloocan City | June 30, 2022

REFERENCES

Judy dela Cruz Caballes

Teacher

Prenza National High School

(+63) 945 387 4693

Adrian S. Caballes

Product Controller Associate Team Leader

Royale Cold Storage

(+63) 932 121 8125

Lulubelle Bayer

HR Department

Solmac Marketing Incorporation

(+63) 945 7047 995

I do hereby declare that all information stated herein are true, correct, and no falsification have been made to the best of my knowledge and belief. Any pertinent document or other additional information needed shall be provide immediately upon request.


NORBERTO S. CABALLES JR.
Applicant