

## CONTACT

## Guilvyn Capison

📍 Sac sac Consolacion, Cebu Philippines

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## CAREER SUMMARY

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An organized and flexible worker with many years of direct exposure to factory works and machine related operations. Physically capable of handling all the tasks of a factory labourer with efficiency and dedication.

## WORK EXPERIENCES

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May 2017 - Up to present

- **Fabricator / Folder Analyst**

Vertex 1 Apparel Philippines Incorporated (Cebu Light Industrial Park, Lapu lapu, City Cebu)

Core Responsibilities

- Read specifications and work instructions from Sewing Specialist.
- Draw, cut and form metal sheet by bending or fold manually and or with the use of C - clamp.
- Fabricate folders for sewing line use.
- Operate the necessary equipment (e.g. grinder, buffering machine, cutter) to perform the assembly type of required folders.
- Attached the bended and cut sheets with the use of soldering iron to form the required folders.
- Verify the quality and conformity of the folders according to plans and specifications.
- Conduct preventive maintenance on equipments and machines used.
- Clean the respective workplace.

April 2014 - May 2017

- **Machine Operator (CNC)**

Chinpoon Industrial Company Ltd. ( Taoyuan County, Taiwan R.O.C.)

Core Responsibilities

- Encode required specifications and follow work instructions.
- Prepare, set up and operate the production machineries necessary to produce panel chipboard according to plans and specifications (boring and shaping).
- Enter specified codes, diameter, speed, bore specs and tool path for computer numerically controlled (CNC) machine tools.
- Verify dimensions of parts, bore specs, drill bits using precise measuring instruments (e.g. micrometers, caliper, steel rule, and lens).
- Load, unload and transport product with the use of hand lifter or forklift prior to the next process of operation.
- Clean machine and immediate work area.

October 2011 - October 2013

- **Machine Operator (CNC)**

Riyadh Cables Group of Companies (Industrial City, Riyadh Saudi Arabia KSA)

Core Responsibilities

- Perform safety checks and wear appropriate PPE's (Personal Protective Equipment).
- Check and ensure machine is serviceable.
- Load, unload and prepare materials needed by using forklift prior to machining operations.
- Load wires ( copper, aluminum, and steel wires) and perform welding operations on both ends with the use of (portable welding machine and jointer).
- Ensure to comply production output with quality and conformity.
- Clean workplace.

February 2008 - March 2009

- **Poultry Farmer/Labourer**

Shounan Broiler (Fukuyama Province, Hiroshima, Japan)

Core Responsibilities

- Feed and tend animals and observe proper handling
- Clean pens and penyards.
- Detect diseases and health problems in livestock/poultry.
- Load, unload and transfer crates, supplies and farm produce.
- Monitor boiler temperature according to specified setting specially during winter season.
- Operate and maintain farm machineries and equipment.
- Make adjustments and minor repairs to heating, ventilation fan and report to immediate head for major repairs.
- Perform other related tasks as per advise by section head.
- Clean work area.

July 2000 - February 2008

- **Machine Operator**  
Lear Corporation (Mepz 1 Lapulapu City, Cebu Philippines)

Core Responsibilities

- Conduct safety checks to ensure that machine is serviceable and hazardfree.
- Encode settings, parameters and specs according to master blueprint.
- Prepare needed materials prior to machining operations.
- Maintain accurate production records and achieve productivity targets and goals.
- Sort, pack, crate and put finished products on the staging area.
- Conduct hourly inspection report for quality and conformity.
- Perform routine maintenance on equipment and machineries.
- Clean workplace.

## SKILLS

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- Efficient interpersonal skills • Flexibility • Organized • Team player • Problem solving

## EDUCATION

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2005 - 2007

- **University of Cebu Lapulapu and Mandaue**  
Bachelor of Science in Information Technology  
College Undergraduate

1992 - 1997

- **Daan bantayan National High School**  
Secondary Education