

CESAR EMILLE V. EVANGELISTA

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PROFESSIONAL SUMMARY:

Dedicated and versatile professional with a strong background in retail sales, food service, and general labor roles. Experienced in both leadership and support positions, with a track record as a Retail Sales Manager, Sales Assistant, and Waiter. Proficient in providing exceptional customer service, managing sales teams, and ensuring efficient operations. Eager to leverage my diverse skills and adaptability to excel in roles such as Retail Sales, Food Counter Attendant/Waiter, Kitchen Helper, Labourer/Warehouse, or Farm Worker. Known for my strong work ethic, attention to detail, and the ability to thrive in dynamic and demanding environments.

SKILLS AND ABILITIES

- Customer Service
- Sales and Marketing
- Communication Skills
- Safety Compliance
- Adaptability
- Physical Skills
- Food Handling
- Cash Handling
- Kitchen Assistance
- Inventory Management
- Equipment Operation
- Computer Proficiency

EXPERIENCE:

Luxuri Boutique | Philippines

May 2015 - Oct 2023

Position: Retail Store Manager

- Delivered exceptional service to guarantee elevated customer satisfaction.
- Inspired and guided the sales team in achieving sales targets through training and mentoring.
- Formulated business strategies that drew in new customers and boosted profitability.
- Addressed customer complaints and issues with professionalism.
- Maintained store compliance with health and safety regulations.
- Designed and organized promotional materials and in-store displays.
- Compiled comprehensive reports on purchasing trends, customer needs, and financial gains.
- Oversaw all computer-related tasks, encompassing inventory management and sales monitoring on a daily, weekly, monthly, and yearly basis.

V.A.A. Builders Corporation | Philippines

Jul 2013 - Oct 2023

Position: Sales Assistant

- Orchestrated the sales team's activities, which included scheduling, maintaining and organizing crucial documents, and facilitating effective communication among team members.
- Managed inventory to guarantee the availability of necessary sales-related equipment and materials, making certain that the team had the resources required for optimal performance.
- Handled customer inquiries, resolved complaints, and proactively offered after-sales support to ensure high levels of customer satisfaction.
- Assisted in sales forecasting and budgeting to help set achievable sales targets and financial goals.

Carnival Cruise Line | Philippines

Aug 2012 – Dec 2012

Position: Galley Steward

- Clean and sanitized kitchen including work surfaces, cupboards, storage areas, appliances and equipments.
- Handle and store cleaning products.
- Receive, unpack and store supplies inside refrigerator, freezers and other storage area.
- Remove kitchen garbage and trash.
- Wash and peel vegetables and fruits.

Dencio's Bar & Grill | Philippines

Jan 2009 - Feb 2011

Position: Waiter

- Welcomed and escorted customers to their assigned tables.
- Presented menus and offered comprehensive information when requested, including details about portion sizes, ingredients, and potential food allergies.
- Set up tables by arranging linens, silverware, and glassware.
- Informed customers about the day's specials.
- Provided menu recommendations upon customer request.

Benjie's Food Services | Philippines

Jan 2005 - May 2008

Position: Food Server

- Welcomed and escorted customers to their assigned tables.
- Presented menus and offered comprehensive information when requested, including details about portion sizes, ingredients, and potential food allergies.
- Set up tables by arranging linens, silverware, and glassware.
- Informed customers about the day's specials.
- Provided menu recommendations upon customer request.

TRAININGS AND CERTIFICATIONS:

- Food and Beverage Services NCII at Technical Education and Skills Development Authority Philippines, 2007
- Certification in Operating System Technology at International Electronic and Technical Institute, 2006
- Certification in Peripheral Technology at International Electronic and Technical Institute, 2006
- Certificate as PC Technician at International Electronic and Technical Institute, 2006

EDUCATION

International Electronic and Technical Institute | Philippines

Graduated: 2006

Diploma in Information Computer Technology