



JOEL PADUA

Jeddah, Saudi Arabia

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PERSONAL PROFILE

Age : 27
Height : 5'4"
Weight : 160lbs
Citizenship : Filipino

TRAININGS AND CERTIFICATIONS

- ❖ 2019 **MEAT SLAUGHTERING OPERATIONS NCII (BUTCHERY/MEAT CUTTING)**
Techtrade Training and Assessment Center Inc. [TESDA Accredited]
Philippines
- ❖ 2013 **HOTEL AND RESTAURANT MANAGEMENT**
Panpacific University North Philippines
Tayug, Pangasinan, Philippines

SKILLS AND ABILITIES

- ✓ Good verbal and written Communication Skills; Proficient in English and Filipino
- ✓ Advanced Knowledge of Microsoft Office
- ✓ Highly innovative, resourceful and proactive
- ✓ Excellent Customer service; Flexible to company guidelines and customer demands
- ✓ Willing to work overtime and shifting; good with Time Management
- ✓ Organized, dependable, cooperative, adaptable, determined and a team player
- ✓ Keen attention to detail; able to safely use cleaning equipment and supplies
- ✓ Knowledge of food service lines set-up and temperature requirements; able to understand and follow safety procedures
- ✓ Skill in cooking and preparing a variety of foods; knowledge of food preparation and presentation methods & techniques

EMPLOYMENT HISTORY

- ❖ **AUGUST 2021 – PRESENT** **CASHIER, KITCHEN CREW, OVERALL TEAM MEMBER**
KFC Saudi Arabia: Jeddah, Duba, Tabuk
AMERICANA (AL AHLIA RESTAURANT CO.)
3558 Hira Street, Jeddah, Saudi Arabia
 - ✓ Keeping the register area neat and stocked with essential supplies
 - ✓ Cleaning all dishes, work stations, cooking equipment, and food storage areas in accordance with food safety regulations
 - ✓ Assisting with the monitoring of inventory
 - ✓ Reporting all damaged and faulty equipment to the kitchen manager
 - ✓ Assisting with the unloading of deliveries
 - ✓ Washing, chopping, shredding, and grating ingredients for subsequent use by chef
 - ✓ Storing ingredients according to prescribed food safety regulations
- ❖ **MAR 2019 – JULY 2021** **KITCHEN CREW**
BON CHON
Makati City, Philippines
 - ✓ Completes a variety of Food Preparation, Customer Transaction and Sanitation Jobs
 - ✓ Take customer orders and process payments; works on preparing and expediting food orders
 - ✓ Cleaning Duties such as clearing tables and area sanitation
- ❖ **OCT 2016 – DEC 2018** **KITCHEN ATTENDANT**
ROSMAR'S CATERING
Antipolo City, Philippines
 - ✓ Provide service for customers and make sure that each experience is as special as possible
 - ✓ Responsible for cleaning up a room, keep food or materials stocked, or make sure that everyone has drinks and snacks

CHARACTER REFERENCES

Mohamed Elsayed
Store Manager
+966545088081

I hereby certify that the information stated above is true and completed to best of my knowledge and belief.



APPLICANT