



JEYLLA MIE A. MULATO

BUANGAN, CLARIN BOHOL PHILIPPINES

Mobile Number: 0917-159-1921

jeyllamiemulato97@gmail.com

CAREER OBJECTIVE

To apply my skills in a progressive organization that provides a promising career.

PERSONAL INFORMATIONS

Birthdate : February 10, 1997
Age : 24 years old
Citizenship : Filipino
Civil Status : Single
Religion : Roman Catholic
Languages : English, Filipino,
Cebuano

In Case of Emergency, Please Notify:

Mr. Esmeraldo T. Mulato Sr
Number: 0918 -6702 -044

QUALIFICATIONS & SPECIAL SKILLS

- Good Listener
- Computer Literate (Microsoft Word, Excel, Outlook and etc.)
- Hardworking, reliable, and professional
- Willing to try new things
- Keen attention to details
- Goal-oriented

ORGANIZATION & AFFILIATIONS

JUNIOR BUSINESS EXECUTIVES ASSOCIATION

Member (A.Y. 2013-2017)

Holy Name University

College of Business and Accountancy

CAMPUS MINISTRY-CHILDREN OF MARY ORGANIZATION

Member (A.Y 2016-2017)

Holy Name University

SANGUNIANG KABATAAN- NATIONAL YOUTH COMMISSION

Brgy. Buangan, Clarin Bohol

EDUCATIONAL BACKGROUND

TERTIARY 2013-2017

HOLY NAME UNIVERSITY

Bachelor of Science in Business Administration Major in Financial Management

SECONDARY 2009– 2013

HOLY FAMILY OF NAZARETH SCHOOL

Nazareth Road, Tubigon, Bohol

PRIMARY 2003– 2009

HOLY FAMILY OF NAZARETH SCHOOL

Nazareth Road, Tubigon, Bohol

EXPERIENCES

April 22 – June 03, 2017

ALTURAS GROUP OF COMPANIES

Tagbilaran City, Bohol
Accounting Department

On-the-Job Trainee

June 15 – March 16, 2017

HOLY NAME UNIVERSITY

(College of Business and
Accountancy Department)

Part time Student

March 29 – July 16, 2018

PALAWAN PAWNSHOP

7641, Dela Rosa Brgy. Pio
Del Pilar Makati City

Cashier

December 2018 UP TO PRESENT
PHILIPPINE NATIONAL BANK(PNB)

Pres. Diosdado Macapagal Boulevard
Pasay City Philippines

Senior Clerck Sales & Services Associates

SEMINARS AND TRAINING ATTENDED

DEVELOPING INTERNATIONAL SKILLS FOR BUSINESS SUCCESS

Alumni AV-Hall, Holy Name University,
Tagbilaran City, Bohol
2017

CONSUMER EDUC. & AWARENESS THROUGH COMMUNITY DEVT.

Alumni AV-Hall, Holy Name University,
Tagbilaran City, Bohol

BASIC PAWNSHOP OPERATIONS ASSOCIATES SEMINAR

Brgy.Pio Del Pilar Street, Makati City

CONTINUING PROF. DEVT. CPD Merit Real Estate Seminar

AVIDA Training Center, Shaw Blvd
Mandaluyong City

TELLER'S TRAINING PROG.

Pres. Diosdado Macapagal
Boulevard Pasay City, Philippines

ANTI-MONEY LAUNDERING ACT (AMLA) SEMINAR-BSP

Pres. Diosdado Macapagal
Boulevard Pasay City, Philippines

NEW ACCOUNTS TRAINING PROGRAM

Pres. Diosdado Macapagal Boulevard
Pasay City, Philippines

CHARACTER REFERENCES

Dr. Ernesto O. Golosino, CMITAP

Chairman, Business Administration and Accountancy

Holy Name University, Tagbilaran City Philippines

Contact Number: 0928 – 552 – 3485

Mr. Rhys Ryan D. Saniel, CPA

Acting Supervisor, Internal Audit Department-FAD

Alturas Group of Companies, Tagbilaran City Philippines

Contact Number: 0910 – 603 – 7637

Ms. Marie Rome G. Familiar

PNB-Parian Branch Head

Brgy. Parian Calamba Laguna Philippines

Contact No. 0917-568-6220

