

Engr. Bernard S. Topacio



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Tatalon, Quezon City
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OBJECTIVE:

To work in a progressive organization where I can effectively utilize and further enrich my background in Mechanical Engineering and my experience in procurement within the manufacturing, industrial and process industries

WORK EXPERIENCE:

Century Container Corporation

117-119 Quirino Highway, Baesa Quezon City, Philippines

Tel. No. 362-2200/362-2213

Business Nature: Tin Can Manufacturing & Tin Lithography

Purchasing Officer/Tool & Spare Parts Keeper

February 2008-Present

- Responsible for providing material needs for the fabrication of spare parts for Machine Shop Department, and Industrial Supplies for Production use
- Responsible for providing Electrical/Electronic parts for repairs and service of plant equipment and machineries
- Responsible for providing materials & tools for Plant Maintenance and Repairs
- Responsible for providing spare parts/materials for the company's Plants and Branches in the Philippines and abroad: Bicutan Container Corp., CCC-Zamboanga City, CCC-Gensan City, CCC-Papua New Guinea, Toson Foods Inc., Supima Holdings-Meycauayan, Akian Foods Processing-Navotas
- Responsible for daily monitoring of Plant needs such as LPG for Oven Machine, Copper wire for Can Welding Machine, etc.
- Responsible for monthly spare parts inventory
- Responsible for price monitoring and dealing with Company Vendors and Suppliers

- Perform office work such as encoding, inventory program operation, Materials Requisition System, Purchase Orders etc.

Rizal Commercial Banking Corporation

Jupiter cor. N. Garcia St. Makati City, Philippines

Tel. No. 8910741

Business Nature: Retail and Commercial Banking

Pick-up Teller/Verifier

August 2001-September 2004

- Pick-up Bill Payments Machine collection from PLDT and Globe Telecom Business Offices.
- Verification of cash & check payments & editing such as account no. check/ cash amount, etc.

EDUCATION:

***Bachelor of Science in Mechanical Engineering
Technological University of the Philippines
1996-2001***

TRAINING:

Ramcar Technology Inc.

Sct. Santiago cor. Marathon St. Diliman, Quezon City

April-June 2000

On-the-Job Trainee, Maintenance Department

- Responsible for daily, weekly, and monthly maintenance of all machines such as lubrications and cleaning
- Assisting in machine troubleshooting such as crane operator of gearboxes of machines, electrical installations, pipe leaks, etc.
- Provide support in Machine Building Department such as drillings, tapping, wirings, grindings, etc.

SEMINAR ATTENDED:

AutoCAD 2008 with Color Rendering Level I & II

Microcadd Technologies

September-December 2008

SPECIAL SKILLS:

- Machine shop practices like lathe, milling, drill press, shaper and welding
- Freehand Drawing and Drafting

- Basic knowledge of Microsoft Word/Excel, Adobe Photoshop, and Corel Draw
- Driving

ACHIEVEMENTS:

- Passed the Mechanical Engineer Board Examination
Professional Regulation Commission, Philippines
October 2004
General Weighted Average Grade: 72.75%
- Scholarship Grantee
Sen. Ramon Magsaysay Scholarship Program
Commission on Higher Education-Department of Science & Technology
- Officer of Philippine Society of Mechanical Engineers
Technological University of the Philippines Chapter

PERSONAL DATA:

Birthday: September 27, 1977

Age: 45 years old

Status: Married

Weight: 150 lbs.

Height: 5'4

Nationality: Filipino

REFERENCES:

Available upon request.