

CRISTER MARFORI YATCO



Contact

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City, Laguna Philippines 4024
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ycrister@yahoo.com/cristeryatco1@gmail.com

Skills

- Computer Literate (MS Office)
- Active Listening
- Communicating
- Customer Service
- Leadership

Educational Attainment

Education Level: Second Highest Education
School/University Jacobo Z. Gonzales
Memorial School of Arts and Trade
Location: Binan, Laguna
Date: June 1997 - March 2001

Objective

To have a job will help me secure my future and develop my skills and strengths as a member of your good company.

Experience

Position: Operation Associate (Back Office)
Duration: September 14, 2022- OnGoing
Company: Teleperformance Philippines
Location: H268+62F, Amoroso Street, Legazpi Village, Makati, Metro Manila

- Performing administrative duties, including answering phones and scheduling appointments.
- Assisting human resources with recruitment activities and creating work schedules.
- Supporting the operations manager with the enforcement of company policies and standards.

Position: Sales Consultant
Duration: February 08, 2021 – June 11, 2022
Company: Scan and Print Graphic House Inc.
Location: 35 San Antonio St. Francisco Del Monte, Quezon City

- In-charge of devising strategies for promoting and selling products or services.
- Serve as an intermediary between companies and customers, recommending products and services while ensuring customer requirements are met.

Position: Sales Promoter
Duration: July 20, 2017 – September 25, 2020
Company: Global Trustee's Multi- Purpose Cooperative / OPPO SMARTPHONE
Location: 282-A Roosevelt Avenue, Brgy. San Antonio, Quezon City

- Responsible for attracting new customers and helping the company reach revenue targets.
- Making product presentations, approaching potential customers, answering to questions, and understanding customer needs and worries.

Personal Information

Age: 39

Date of Birth: April 11, 1984

Gender: Male

Civil Status: Single

Height: 5'5

Weight: 66 kg

Nationality: Filipino

Languages Spoken: Filipino and English

Passport #: 1486880C

SSS #: 3375892212

Pag Ibig #: 121135229199

TIN #: 213-560-475-000

PhilHealth #: 08-026201367-0

National ID #: 2197-5479-0526-4814

Character Reference

Raqueza Randy

Data Analyst

Accenture Inc.

Alabang Muntinlupa

+639171266214

LAURO PEÑA Jr.

Resturant Owner

Lutong Henerasyon Resturant

San Antonio Biñan City, Laguna

+639274361243

LILIBETH A. BAYLON

Owner

Beth And Troy Dressed Chicken Stall

Biñan City, Laguna

+639566078321

Position: Production Helper

Duration: March 10, 2017 – April 05, 2017

Company: (BSPC) Brand, Service, And People Cooperative/
Universal Robina Corp.

Location: United San Pedro, Laguna

- Carry out tasks on the factory floor, supplying materials, holding tools, and cleaning work areas and equipment.
- Maintained working area and equipment in clean, safe and operable conditions.

Position: Project Worker

Duration: October 01, 2016 – February 21, 2017

Company: B-MIRK Enterprises Corp.

Location: MMG3 San Pedro, Laguna

- Manage the day-to-day activities of a project or part of a service.
- Assist the service manager to develop and support a range of flexible, creative and responsive community based initiatives for people with dementia and their careers.

Position: Sales Staff / Store In-Charge

Duration: September 10, 2012 – March 11, 2013

Company: RBKZ Incorporation

Location: SM City Sta. Rosa Laguna

- Ensure customer needs are met, complaints are resolved and service is quick and efficient.
- Ensure all products and displays are merchandised effectively to maximize sales and profitability.
- Forecast staffing needs and develop a recruiting strategy to provide optimal staffing in all areas.

Position: Waiter

Duration: June 09, 2012- August 10, 2012

Company: O'osters Belgan Brasserie Resturant

Location: 25 Church St, Capital Square 3, Singapore 049482

- Providing excellent wait service to ensure satisfaction.
- Taking customer orders and delivering food and beverages.
- Making menu recommendations, answering questions and sharing additional information with restaurant patrons.