



Lovely Ann Marie H. Sacay

Address: Door 10, Jade Street, Hiddenview Subdivision Bacayan, Cebu City

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Email: lovelyannmarie_hilado@yahoo.com

Marital Status: Married

Place of Birth: Butuan City

Date of Birth: March 9, 1986

Mother's Maiden Name: Gloria Banguis Ozon

Education:

>2008	College - Bachelor of Science in Nursing at SC-SIT
>2007	College - Bachelor of Science in Nursing at USJ-R
>2003	High School - Timber City Academy (Chinese School)
>1999	Elementary - Timber City Academy (Chinese School)

Work Experience:

September 2023 – Present Recruitment Coordinator at **Fehan Global Recruitment Service**

- Evaluating applications & providing shortlists of qualified candidates based on established criteria. Screening resumes and interviewing potential applicants on a regular basis.

August 2023-Present - Managed & Reservation Agent at MarCia's Mountain View Resort

- Responsible for providing outstanding customer-service while booking resort reservations for our guests.

April 2023-Sept 2023 ESL Teacher at English Fella Educational Corporation

- Focused on providing an innovative, fun and inspiring classroom. Teaching Grammar, Reading, Speaking, and Listening to 8 International students a day.

March 2019-Present Managed a coffee and tea shop at Café Librew.

- Responsible for overseeing the daily operations of a café including managing staff, ordering supplies, & ensuring excellent customer service.

January 2018-Feb 2019 Owned and Managed a coffee shop Brains on Beans Coffee Shop

- Responsible for day-to-day operations. Managing & training barista staff. Educating customers on our menu & making recommendations based on customer preferences. Up-selling special items & taking orders.

March 2017-March 2018 Travel Agent at Lovely Planet Travels

- Help customers find a suitable package holiday or plan independent travel.

2015-2017 Real Estate Sales Agent at Sinulog Realty Brokerage Firm

- Selling Condominiums and House & Lot Properties to investors and clients.

2013-2015 Real Estate Sales Agent at Sto. Nino Realty Property Consultant

- Selling Condominiums and House & Lot Properties to investors and clients.

2011-2012 Manager & Lead Barista at Cleve's Coffee Shop

- Manage the coffee shop day in and day out. Cleve's coffee shop is a New Zealand inspired café owned by Ma'am Cleve from Australia.

2009-2011

Barista at Gloria Jeans Coffee (Bahrain Middle East)

- Warmly welcomes customers into their establishment. Responsible for taking customer orders and payments. Assigned at the Bahrain International Airport Gloria Jeans Coffee Shop.

2008-2009

Barista at Gloria Jeans Coffee (Capitol Site Cebu)

Makes & serves beverages such as coffee, tea & specialty beverages.

2007 – 2008

Service Crew at Jollibee

Providing good customer service & attending to customer's needs.

Skills:

- Excellent English Communication Skills
 - Can speak and understand a little Mandarin Chinese
 - Sales & Marketing
 - Entrepreneurship
 - Real Estate Sales (Top 4 Agent, Landtraders World Properties Corp)
 - Café Barista
 - Travel and Tours Assistance
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Sacay, Lovely Ann Marie

Applicant
