

HARRIES MELCHOR



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📍 Zone 1, Brgy. Zmora, Tayug, Pangasinan

CAREER OBJECTIVES

I am a recent college graduate in Hospitality Management searching for an entry level management position. Motivated and hardworking employee in Hospitality Industry, capable of time management and work under pressure with three years of part-time catering experiences in the food and beverages services industry. Looking any position that will allow me to utilize my training and educational experiences in Hospitality Management by sharing my full potential skills and helping the company to success.

TECNIICAL SKILLS

- Skills in Food & Beverages Services
- Skills in Food Handling Preparation
- Skills in Bartending
- Skills in Housekeeping

PERSONAL SKILLS

- Problem Solving Skills
- Multitasking Skills
- Team work Skills
- Communication Skills
- Time Management

EDUCATION

TERTIARY:

Panpacific University - Tayug Campyus
Lopez Jaena St. Tayug, Panagasinan
Bachelor of Science in Hospitality Management
2020 - 2023

ACHIEVEMENTS:

- Honorable Mention
- Professional Certificate in Asia Pacific Institute for Events Management
- TESDA Food & Beverages Services NC II
- Panpacific Academic Scholar
- Best in Oral Research Presentation in Panpacific International Research Conference
- Tourism Marketer of the Year
- Entrepreneur of the Year
- Best in Business Logo in Feasibility Study
- Best in Bussines Name

SECONDARY SCHOOL:**SENIOR HIGH SCHOOL****Tayug National High School**

Plaridel St. Brgy. B, Tayug, Pangasinan

Technical Vocational Livelihood - Home Economics

2018 - 2020

ACHIEVEMENTS:

- With Honors
- Conduct Award
- 1st Placer - Bread & Pastry Production
- Cluster Level
- 1st Placer - Bread & Pastry Productio
- Division Level
- TESDA Bread and Pastry Production NC II
- Best in TVL Work Immersion

JUNIOR HIGH SCHOOL**Tayug National High School**

Plaridel St. Brgy. B, Tayug, Pangasinan

2017 - 2018

PRIMARY SCHOOL:**Zamora Elementary School**

Brgy. Zamora, Tayug, Pangasinan

2007 - 2014

WORK EXPERIENCES

Banquet Server Work Immersion @ Leisure Coast Resort, Dagupan (2020)

- Greeting guests as they enter a venue and helping them to find their seats.
- Seeing to the comfort of guests through answering questions, taking orders, conveying special instructions to the kitchen and bar, and serving food and beverages.
- Assisting with event preparation, set up, and closing, including setting up and packing away tables, table cloths and place settings, and buffets.

Part-time Catering Server @ Gino's Party Needs (2020 - 2023)

- Preparing and storing food safety before and during events.
- Setting up all tables and food services area with chairs, lines, and dishes.
- Serving food to guest at events.
- Cleaning up and tearing down the dining area by removing all tablewares, lines and garbage.

Human Resources On The Job Training @ The Forest Lodge at Camp John Hay, Baguio City

- Updating employee databased
- Schedule interview
- Assist in preparing HR related reports
- Address employee queries
- Receiving telephone call

REFERENCE

Mr. Krsitoffer John Panem

Panpacific University Internship Coordinator

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Ms. Edwina Lyn Dulay

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