

Jerry Rivera Abragan Jr

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Zone 5 Lower Bulua, Cagayan de Oro City, Philippines



OBJECTIVE

- To work in an organization of innovative, progressive ideas that are action-oriented and driven by a desire to be the best.
- To be part of a dedicated company that will enhance my knowledge and capabilities.

EDUCATION

Secondary

Mar 2007 - Mar 2013

Bulua National High School • Cagayan de Oro City, Philippines

- High school diploma
- Completion of Certificate

Vocational College

June 2014 - Oct 2014

Pilgrim Christian College • Cagayan de Oro City, Philippines

- Completion of Certificate in Housekeeping NC-II
- National Certificate in Housekeeping NC-II

CERTIFICATES

Certificate of Attendance

July 12, 2013

Food Handler's Seminar • Cagayan de Oro City, Philippines

National Certificate in Housekeeping NC-II

Dec 2014 - 2019

Technical Education & Skills Development Authority • Philippines

Certificate of Experience

July 2015 - July 2019

Cashier at KFC Restaurant • Al-Ahlia Restaurants Co. Olaya, Al Khobar 31952, Saudi Arabia

SKILLS

- Teamwork and collaboration
- Flexible
- Multi-tasking
- Volunteer to cover a colleague's while they're on leave.
- Fast-paced environment
- Physically demanding
- Hand-eye coordination

WORK EXPERIENCE

Receiver

April 2021 - Present

Advanced tastes holding Company. • Northern Ring Br Rd, Hittin, Riyadh 13513, Saudi Arabia

- Inspect and verify incoming goods against invoices or other documents, record shortages, and reject damaged goods.
- Unpack, code, and route goods to appropriate storage areas.
- Maintain internal, manual, or computerized record-keeping systems.
- Communicating with the salesman about shipment arrivals and processing needs
- Making sure that all products are properly stored in accordance with federal regulations regarding temperature, humidity, light exposure, and area surfaces.

- Organize shelves and maintain inventory.
- Operate a High-lift hand pallet jack equipment to load, unload and move materials and products

Part-time Motorcycle Taxi

Aug 2019 - Feb 2021

Bulua Cagayan de Oro City, Philippines

- Safely transport passengers from one location to another.
- Transporting goods from one location to another.
- Manage transportation process across a wide variety of organizations.
- Pick up clients from the place and at the time they've requested.

Cashier

Jul 2015 - Jul 2019

Al-Ahlia Restaurants Co. • 75RJ+86P, Firas Ibn Al Nudur St, Olaya, Al Khobar 31952, Saudi Arabia

- Greet customers.
- Establish or identify the price of goods, services, or admission and tabulate the total payment required using an electronic or other cash register, optical price scanner, or other equipment.
- Receive and process payments by cash, cheque, credit card, or automatic debit.
- Wrap or place the food in take-away bags.
- Provide information to customers.
- Calculate the foreign currency exchange.
- Calculate total payments received at end of a work shift and reconcile with total sales.
- Resolves customer issue and answer questions.
- Computer literate, Managing a POS and taking the order of customers.
- Willingness of helping co-workers.

Room Attendant

Feb 2014 - Feb 2015

Parkview Hotel • Cagayan de Oro, Philippines

- Sweep, mop, wash, wax and polish floors.
- Make beds, change sheets and distribute clean towels and toiletries.
- Wash windows, walls and ceilings.
- Clean and disinfect public areas such as changing rooms, showers and elevators.
- Disinfect operating rooms and other hospital areas.
- Dust Furniture.
- Vacuum carpeting, area rugs, draperies and upholstered furniture
- Clean and disinfect elevators.

PERSONAL DATA

Age : 30 Years old
 Birth Date : March 12, 1993
 Gender : Male
 Driver's License : KO2-19-011228
 Address : Zone 5, Bulua Cagayan de Oro City
 Language Spoken : English, Filipino, Arabic