

# CHISLAIN AIMEE LEGASPI GARCIA

14 Castillo Street, Poblacion District III, Pozorrubio, Pangasinan, PHILIPPINES

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## SUMMARY PROFILE

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I am an experienced hospitality and tourism management educator for almost 5 years in experience and tourism program head for almost a year in experience. A tourism advocate practicing sustainable practices and promoting the tourism industry to achieve global competency. A professional with proven skills in planning and handling student's evaluation, and performances and coordinating with several tourism areas such as culinary tourism, tour guiding, ecotourism, sustainable tourism, and geography in order to identify new trends and potential trainings.

## WORK EXPERIENCES

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### **Co-Owner/Kitchen Assistant– January 2021 to present**

#### **Good Life Eatery with Catering Services, Pozorrubio, Pangasinan, Philippines**

- Prepares the ingredients including chopping, slicing, dicing etc. and ensures the completeness of equipment and supplies.
- Helps the cook and preparing meals with supervision and according to recipes
- Cleaning and sanitizing the utensils after have been used in cooking
- Manages the permits, account, supplies, and inquiries of the business.

### **Tourism Management Program Head – 01 February 2021 to 30 July 2023**

#### **Lyceum Northwestern University, Tapuac District, Dagupan City, Philippines**

- Prepares the teaching assignment of faculty members consistent with the University and CHED policies and regulations.
- Participates in executive meetings and activities that serve to strengthen university employees' relationships.
- Monitors faculty and students' performances on various class and school activities.
- Reports the necessary concerns and information to university high ranking officials.

### **Tourism Department Faculty Member – 14 February 2018 – 30 July 2023**

#### **Lyceum Northwestern University, Tapuac District, Dagupan City, Philippines**

- Attends faculty meetings, academic convocations and other official school activities
- Prepares lessons and activities throughout the semester.
- Prepares course plan or syllabus for each subject assigned or taught at the beginning of every semester
- Evaluates student performance on the subject/course study according to previously stated norms and standards
- Conveys college-related information to students in a timely manner as requested by university officials

### **Secondary Trainer/Staff – 09 January 2017 – 17 December 2017**

#### **LITE Technical and Educational Center Inc., Arellano Street, Dagupan City, Philippines**

- Provided lectures and training about housekeeping and food and beverage service to student
- Performed related skills and duties relevant to the course
- Assisted students to perform activities and presentations

## EDUCATION

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### **Lyceum Northwestern University, Dagupan City, Philippines**

#### **Master in Business Administration**

August 2018 – August 2020

**Saint Louis University, Baguio City, Philippines**

**Bachelor of Science in Hospitality and Tourism Management Major in Travel and Tours Management**

June 2012 – May 2018

***Relevant Coursework***

- Tour Guiding
- Events Management
- World Geography
- Food Handling Services
- Tour Planning and Packaging
- Sustainable Tourism
- E-Commerce and Global Distribution System
- Airline Operations
- Travel Agency Management

**Manoag National High School, Manoag, Pangasinan, Philippines**

First Section – Diamond Class

June 2008 – March 2012

**Mary Help of Christians Learning Center, Pozorrubio, Pangasinan**

Consistent Honor Student

June 2002 – March 2008

**Our Lady of Manoag Integrated School**

Consistent Honor Student

June 2002 – March 2005

**PROFESSIONAL CAPABILITIES**

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**Communication Skills**

Student/Client Handling  
Tour Guiding Services  
Proposal Presentation  
Tour Planning and Research

**Trade and Marketing Skills**

Advertisement Paraphernalia  
Video Editing  
Product/Service Presentation  
Information Dissemination

**Research Skills**

APA Style Guide  
University Research Stylebook

**Software Proficiency**

MS Word, PowerPoint, Excel, Publisher  
Canva Editing

**Organizational Skills**

Proper Documentation  
Flexibility at workplace

**HOSPITALITY AND TOURISM RELATED SEMINARS AND TRAININGS**

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October 28, 2022	Research Poster Presenter Title: Perceived Stress on Distance Learning and its Effects to the Tourism Students in Lyceum Northwestern University Lyceum Northwestern University
October 28, 2022	L-NU Research and Innovation Week Lyceum Northwestern University
October 26, 2021	Faculty Research Forum Lyceum Northwestern University
October 25, 2021	Innovations in Education Amidst the Pandemic Lyceum Northwestern University

March 11, 2021	1st Quarter Nationwide Simultaneous Earthquake Drill 2021 Online Pressing of the Ceremonial Button – NDRRM and Office of Civil Defense PHILIPPINES
February 3, 2021	Cities of the Future/Smart Cities BCYF Philippine Innovation Month VISMIN Edition
February 2, 2021	Innovation on Tourism during these Pandemic Times BCYF Philippine Innovation Month VISMIN Edition
January 12, 2021	BCYF North Luzon CSR Council Innovation Campus Tour BCYF/DOST/Lyceum Northwestern University
October 29, 2020	L-NU Research Forum – “Quality Education Amidst Challenges of the New Normal” Lyceum Northwestern University
October 28, 2020	Seminar on Doing and Teaching Research in Time of COVID-19 Lyceum Northwestern University
June 11, 2020	Marketing Strategy for School Continuum Academy Inc. and Rex Academy
May 28, 2020	Psychological Understanding of the Emerging Technological Drift and Surge of Online-Distance Learning The Intelligente Publishing Inc. 2020 Webinar
May 26, 2020	Blending Learning Using Schoology and Codechum TEZMOS: Online Assessment Made Easy CHEDRO1 Transitioning the Education Ecosystem to the New Normal (TEEN) Webinar Series
May 21, 2020	MMSU Virtual Learning Environment Interconnecting Campuses through Open Source Technology The Edmodo Classroom for Online Teaching and Learning CHEDRO1 Transitioning the Education Ecosystem to the New Normal Webinar Series
May 19, 2020	Teach from Home with GSuite GSuite for Education Quickstart IT Setup Guide CHEDRO1 Transitioning the Education Ecosystem to the New Normal Webinar Series
May 19, 2020	Sociological Perspective on Post lockdown School Leadership The Intelligente Publishing Inc. 2020 Webinar
May 18, 2020	Legal Matters Affecting Private Schools in the Midst of COVID-19 The Intelligente Publishing Inc. 2020 Webinar
May 15, 2020	Planning in the Face of Crisis: Practical Approaches in Response to the new Normal The Intelligente Publishing Inc. 2020 Webinar
May 14, 2020	Overview in Distance Learning Education and Flipped Classroom Understanding the Learners in an Extraordinary Time CHEDRO1 Transitioning the Education Ecosystem to the New Normal Webinar Series
May 12, 2020	Boosting Spiritual Health during Challenging Times CHEDRO1 Transitioning the Education Ecosystem to the New Normal Webinar Series

May 11, 2020	Optimizing Technology in the New Normal The Intelligente Publishing Inc. 2020 Webinar
May 8, 2020	What makes for good online teaching? PeLS Webinar Series 2020 by Dr. Tim Kitchen
November 21, 2019	On-the-Job Training and Teachers Immersion Program Orientation Marand Resort and Spa, Bauang, La Union
October 31, 2019	Cabin Crew Overview Omni Aviation Complex Clark Freeport Zone, Pampanga
May 23, 2019	Hotel Immersion and Familiarization Learn to Stay Program La Carmela de Boracay Hotel and Convention Center Corporation
May 23, 2019	ApEx Training Program St. Augustine of Hippo Passenger Ship
March 31, 2019	6 <sup>th</sup> General Membership Meeting and Research Presentation for Hospitality and Tourism Educators New World Hotel, Manila, PHILIPPINES
November 29, 2018	Re-Orientation on CHED Memorandum Order (CMO) No. 22s: Revised Policies, Standard and Guidelines (PSGs) on Student Internship Abroad Program (SIAP) and Other Related Issuances Seorabeol Grand Leisure Hotel, Subic Bay Freeport Zone, Zambales, PHILIPPINES
October 5, 2018	Globalizing Local Research Lyceum Northwestern University, Dagupan City, PHILIPPINES
	Seminar on Writing for International Publication Lyceum Northwestern University, Dagupan City, PHILIPPINES
August 22, 2017	Supervise Work Based Learning Trainers Methodology 1 LITE Technical and Educational Center, Dagupan City, PHILIPPINES
	Plan Training Session Trainers Methodology 1 LITE Technical and Educational Center, Dagupan City, PHILIPPINES
	Maintain Training Facilities Trainers Methodology 1 LITE Technical and Educational Center, Dagupan City, PHILIPPINES
	Utilize Electronic Media in Facilitating Training Trainers Methodology 1 LITE Technical and Educational Center, Dagupan City, PHILIPPINES
	Facilitate Learning Session Trainers Methodology 1 LITE Technical and Educational Center, Dagupan City, PHILIPPINES
June 5, 2017	Trainers Methodology Level 1 LITE Technical and Educational Center, Dagupan City, PHILIPPINES
March 11, 2017	Customer Service Orientation Melbourne Foundation Inc. Umingan, Pangasinan, Dagupan City, PHILIPPINES
	Food and Beverage Services NC II Melbourne Foundation Inc. Umingan, Pangasinan, PHILIPPINES

November 15, 2015	Keep Moving Forward in Visualizing the Future to the Business World SLU Maryheights Campus, Bakakeng, Baguio City, PHILIPPINES
May 18, 2015	First SLU-HTM Entrep Skills SLU Maryheights Campus, Bakakeng, Baguio City, PHILIPPINES
May 10, 2015	Baguio City Mock Tour SLU Maryheights Campus, Bakakeng, Baguio City, PHILIPPINES
March 22, 2015	Hepatitis Awareness and Culinary Trends 101 SLU Maryheights Campus, Bakakeng, Baguio City, PHILIPPINES
March 8, 2015	SLU-HTM Team Building 2015 SLU Maryheights Campus, Bakakeng, Baguio City, PHILIPPINES
February 9, 2015	Be Brave, Be Proud, Louisian Soar High SLU Maryheights Campus, Bakakeng, Baguio City, PHILIPPINES
September 14, 2014	Action-laden Emergency Responses for Tourism Operations (ALERTO) SLU Maryheights Campus, Bakakeng, Baguio City, PHILIPPINES
September 29, 2013	Food Handlers Orientation Seminar SLU Maryheights Campus, Bakakeng, Baguio City, PHILIPPINES
September 22, 2013	Comprehensive Agrarian Reform Program Extension with Reforms SLU Maryheights Campus, Bakakeng, Baguio City, PHILIPPINES

## **AFFILIATIONS/MEMBERSHIPS**

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**Associate Member** - November 2019 to October 2020  
Association of Administration in Hospitality, Hotel and Restaurant  
Management Educational Institutions (AAHRMEI)

**Member** - March 2019 to March 2020  
Union of Filipino Tourism Educators (UFTE)

## **CHARACTER REFERENCES**

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**Arlene DG. Bautista, LPT, MEd., Ph.D**

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Speaker Eugenio Perez National Agricultural School  
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**Nelsy N. Cuison, DBA, Ph.D**

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