



ANGELYN C. MALLEON

OBJECTIVE

To gain more knowledge and expiriece to enhance my ability and skills. Willing to be part of your company with all jobs that suit my abilities

Seminars attended

- 7 QC Tools – January 2021
- Work Attitude and Values Enhancement (WAVE) – November 2020
- Root Cause Analysis – August 2019
- QMS Internal Audit Refresher Cause – August 2019
- Internal Quality Audit Training – September 2022

WORK EXPERIENCE

Work Plan Staff at Tsuchiya Kogyo Phils Inc (PrintingManufacturing) May 2017 to July 2018

Job Description

- Time to time check production shedule.
- Plan, implement and evaluate the timing of delivery to meet the needs of the customers.
- Encoding production output to have information on every machine.
- Ensure day to day production operation. Support the needs of production.

- **Marketing Leader** at **Tsuchiya Kogyo Phili's, Inc.** August 2018 - Up to Present
- Job Description
- Analyze customer's requirement and demand by developing products to suit that demand.
 - Monitors team member activity and assist them in there new development.
 - Lead marketing team members functions, guiding and coaching direct staff members.
 - Ensure that every commitment regarding sample development, delivery and other matters related to product requirement is established and implemented.

CHARACTER REFERENCE

- > Juniel Pilapil
Marketing Manager at Tsuchiya Kogyo Phil's., Inc.
0917-312-9391
- > Kimwell Magda
QC/ENGR Manager at Tsuchiya Kogyo Phil's., Inc.
0956-836-1062

I hereby certify to the truthfulness of above information to the best of my knowledge and belief

Angelyn C Malleon
Applicant

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416 San Luis Sto. Tomas City
Batangas

EDUCATIONAL BACKGROUND

TERTIARY:

Batangas State University Malvar Campus
Bachelor of Industrial Technology
Major in Electronics Technology
2015-2016

SECONDARY:

Sta Clara National High School
Sta Clara Sto tomas City, Batanga
2010-2011

PRIMARY:

San Luis Elementary School
San Luis Sto tomas City, Batangas
2006 -2007

SKILLS & STRENGHT

- Broadened knowledge in Microsoft office (MS Word, MS Excel, and MS Power Point presentation) and Web browser.
- Performed Task and managed time well
- Experience in office equipment skills.

PERSONAL DATA

Gender : Female
Age : 28 years old
Date of Birth : November 11, 1994
Place of Birth : Sto Tomas City
Civil Status : Single
Nationality : Filipino
Religion : Roman Catholic
Height : 5'
Weight : 57 kg