



WILFREDO ALEGRE FRANCISCO

288 FRANCISCO COMPOUND KARUHATAN
VALENZUELA CITY
09260881063
Landline - 88791671
francisco.wilfredo.wf@gmail.com

WORK EXPERIENCE

MONIC CORP. & INC.
29-30 Latukan St. Brgy. Manresa
Quezon City
August 2011 – up to present

MACHINE OPERATOR

- o Handles hydraulic machine Spiral, Press, Cutting, all kinds of paper core, paper tube, paper cups and blasting tube
- o Follow all safety policies and procedures
- o Set up Machine equipment to produce products
- o Manufacture products according to order specifications
- o Stock and package products according to order specification
- o Check quality on every job order, fill out quality and production sheets and any other necessary paper work
- o Maintain the equipment properly and clean

MC DONALD'S KUWAIT
Al Maousherji Catering Company
P.O Box 20432 Safat 13110 Kuwait
Tel 182200 Fax 248
SEPTEMBER 2008– JANUARY 2010

SERVICE CREW / COFFEE BARISTA (MC CAFÉ)

- o Smile and greet the customer always in a pleasant voice when they enter in the restaurant
- o Give the 100% customer service and satisfaction before and after they order
- o Maintain the cleanliness of kitchen area and utensils
- o Preparing and making 100% fresh and newly cook products such as burger and fried product
- o Make sure that all tables and chairs are organized
- o Prepare hot and cold coffee such as cappuccino, espresso, frappe mocha, ice mocha, chocolate and tea
- o Serve with a smile to the customer
- o Maintain the cleanliness of coffee bar and make sure the coffee and milk are fresh and on date

PIONEER COMMERCIAL
228 D. Tuazon Ave., corner Del Monte Avenue
Quezon City
FEBRUARY 2006 – NOVEMBER 2007

CHECKER / WAREHOUSEMAN

- o Prepare and maintain monthly inventory
- o Provide support for deliveries and receiving the stocks
- o Perform a variety of duties including: shipping, receiving, repacking, stocking, storage and inventory selection

MARICOPA HOTEL AND RESTAURANT CO.
Maysan Road Poblacion II
Valenzuela City
NOVEMBER 2004 – MAY 2005

WAITER / KITCHEN HELPER

- o Maintain kitchen work areas, equipment and utensils in clean and orderly condition
- o Ensures that guests received prompt attention and service when they enter the restaurant
- o Serve individual portions or dishes and refill drinks when requested
- o Washes plates, pots, pans and trays

EDUCATIONAL BACKGROUND

INTERNET PROFESSIONAL PROGRAM
INFORMATICS COMPUTER COLLEGE
May 29, 2002

BSC – MAJOR IN MANAGEMENT (UNDERGRADUATE)
AMA COMPUTER COLLEGE
263 CALUBAD BLDG., UE TECH ROAD CORNER SAMSON ROAD
SANGANDAAN, CALOOCAN

MALINTA NATIONAL HIGH SCHOOL
VALENZUELA CITY
1996-1999

PERSONAL SKILLS

Know how to drive 4 wheels and 2 wheels, Computer Operating and Troubleshooting, Microsoft Office, Windows , Dynamic Web Page Development, Adobe Photoshop

PERSONAL DATA

Date of Birth	March 12, 1983
Place of Birth	Valenzuela City
Age	38
Height	5'6"
Weight	140 lbs
Civil Status	Married
Kids	2
Spouse	Jasmin D. Francisco
Languages Spoken	Filipino, English

CHARACTER REFERENCES

MS. DORIS HINO-O
ACCOUNTING STAFF
412-8877

MS. MARIE BUAY
HR OFFICER
365-5665

