

Ronelyn A. Tenedor

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Objective:

Seeking an Early Childhood Educator position in the industry that offers growth opportunities and allows me to utilize my leadership skills and experience. To be responsible for a reputable organization which provides me with ample opportunities to enhance my skills and knowledge along with contributing to the growth of the organization.

Education:

Bachelor in Elementary Education

PRC License Number: 1080152

Mariano Marcos State University - College of
Teacher Education
Laag City, Philippines 2001 - 2009

Skills:

- In-depth knowledge of teaching methods and legal educational procedures.
- Outstanding written and verbal communication skills.
- Well-organized with excellent leadership abilities.
- Exceptional interpersonal and presentation skills.
- Knowledge of taking care kids
- Excellent critical thinking and problem-solving ability
- Excellent organizational, time management, and multitasking abilities.
- Ability to lift kids
- Excellent physical condition and flexibility to work long shifts and overnight
- Excellent hand-eye coordination.
- Knowledge of following instructions and learn new techniques

Experience:

Teacher - Ilocos Norte

Eladio V. Barangan Memorial Elementary School

July 2017 - March 2023

- Handle 15 to 42 students from Grade 2 to Grade 5 students aged: 7 to 11 years old
- Monitors and evaluates pupils/students' progress
- Undertakes activities to improve performance indicators
- Maintains updated students' progress regularly
- Maintains updated pupil/student school records
- Counsels and guides pupils/students

- Supervises curricular and co-curricular projects and activities
- Supports activities of governmental and non-governmental organizations
- Conducts Action Plan and Action Research
- Maintains Daily Routine (classroom cleanliness, classroom management, overall physical classroom atmosphere
- Maintains harmonious relationship with fellow teachers and other school personnel as well as with parents and other stakeholders

Teacher - Ilocos Norte

San Juan Elementary School July 2014 - July 2017

- Handle Grade 1 and Grade 5 students aged: 6 to 11 years old
- Assist in designing a complete teaching plan
- Teach personal, social and emotional skills
- Use and organize learning material and resources
- Use songs, stories and games to motivate children to participate
- Regularly communicate with parents
- Determine children that need extra work
- Evaluate children's performance and progress
- Adhere to teaching standards and safety regulations

Kindergarten Volunteer Teacher - Ilocos Norte

Filipinas East Elementary School June 2012 - June 2014

- Prepare lesson materials and resources
- Select and use instructional methods and materials appropriate to the students and learning activities
- Utilize games, music, books, art, technology and other resources to teach basic skills and foster student development
- Adapt standard teaching methods to meet different student needs and interests
- Create a positive and appropriate classroom environment that is conducive to learning
- Develop and implement a suitable classroom management system.
- Establish and effect rules for acceptable behavior
- Apply and follow up on approved disciplinary interventions
- Make referrals for assistance where necessary
- Instruct children on personal hygiene practices and self care
- Encourage cooperative social behavior through games and activities
- Observe, evaluate and record children's social and academic progress