



# CARMELA FATIMA O. HIDALGO

## MANAGEMENT INFORMATION ASSOCIATE

### OBJECTIVES

To be able to apply my potential and skills in any job that I can be hired into and would provide me satisfaction and self-development.

### WORK EXPERIENCE

#### Administrative Assistant

Global One Business Integrated Services, Inc. (Megaworld Corporation)  
Management Information Group  
March 2021 - present

### EDUCATIONAL BACKGROUND

#### Urdaneta City University

Bachelor of Science in Tourism Management | 2015 - 2019  
Urdaneta City, Pangasinan

#### Saint Anthony Abbot Academy

Secondary | 2007 - 2011  
Villasis, Pangasinan

#### Stars Educational Center

Primary | 2000 - 2007  
Villasis, Pangasinan

### TRAININGS ATTENDED

#### Bureau of Immigration - Baguio District Office

On-The-Job Training 3  
Baguio City  
March 12, 2019 - April 12, 2019

#### Philippine Airlines - Gate 3, Corporate Logistics and Services Department

On-The-Job Training 2  
Pasay City  
June 11, 2018 - July 13, 2018

#### Tourism Office, Municipality of Rosales

On-The-Job Training 1  
Rosales, Pangasinan  
June 26, 2017 - July 31, 2017

### CONTACT INFO

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### CHARACTER REFERENCES

- **Catherine M. Mendoza**

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Megaworld Corporation  
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- **Jessamyn A. Centino**

Senior Supervisor, MIG -  
Megaworld Corporation  
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- **Rondenia O. Contapay, MDM**

College Instructor, College of  
Hospitality and Tourism  
Management - Urdaneta City  
University  
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