



Fredierick S. Mendoza

PROJECT ARCHITECT

Hardworking, multi skilled and a prime mover Project Architect who have diversified experience on architectural planning, design , site coordination and architectural site work execution. Have vast experience (13 years) on different projects in the Philippines, Saudi Arabia and United Arab Emirates. Previous type of projects handled were commercial and residential projects in the middle east (KSA & UAE) and the last prominent project handled as a ceiling and drywall partition subcontractor is the New Al Ain Hospital (UAE) with a 1.20Billion U\$D budget.

Experience

Project Architect / Architectural Draftsman /Technician / QS /QA QC, Paint Art Décor, Abu Dhabi City, United Arab Emirates
March 2016 –December 2022

Project Architect

1. In charge of coordinating a team effort to complete a project promptly and successfully.
2. Responsible for overseeing the architectural aspects of the development of the [design](#), production of the construction documents ("[plans](#)") and [specifications](#).
3. Create designs to meet client specifications, create and propose budget and time estimations, and act as an intermediary between the client and the architect team/design consultants.
4. Ensures that the team is working effectively and keeping to schedule and budget.
5. Review the work reports and communicating any needs and concerns to employees.
6. Write reports to keep the client informed about the status of the project.
7. Coordinate the needs of a client, designer and technical staff, and outside [consultants](#) such as structural engineers, [Mechanical Engineers](#), [Civil Engineers](#) and [Landscape architects](#).

Quantity Surveyor

1. Prepares & cross checking of bill of quantities.
2. Prepares quotation as per drawing & specification.
3. Assessing the additional costs of design variations.
4. Prepares progress billing / invoice as per actual progress of the project.

Personal Info

Phone

+63 916 266 8288

Email

frediericksmendoza@gmail.com

Location : 0463 Calitcalit, San Juan, Batangas, Philippines

Skills

Hardworking



Highly Organized



Attention to Detail



Active Listening



Good Time Management



Self-motivation



Interpersonal Skills



Leadership



Teamwork



Ability to Multitask



Decision Making



Creativity



Critical Thinking & Problem Solving



Ability to Work Under Pressure



4. Prepares initial cost planning of the project..
5. Conducts value engineering for the project.
6. Budget monitoring & cost control.

Quality Controller (QA QC)

1. Discuss inspection results with those responsible for the workmanship of particular scope of work in the site and recommend necessary corrective actions.
2. Discard or reject products, materials, and workmanship of a particular scope of work not meeting specifications.
3. Inspect, test, and sample materials or assembled parts or products for defects and deviations from specifications.
4. Observe and monitor the workmanship of the people in the site to ensure conformance to specifications and make or order necessary process or assembly adjustments

Architectural Draftsman /Technician

1. Check tolerances, dimensions, and fabrication feasibility of designs and work with engineers to resolve problems
2. Document designs and provide associated drawings that meet project specifications.
3. Provide detailed design drawings to support construction projects.
4. Adjust current drawings and recommend changes based on their understanding and knowledge of the project.
5. Design and draft CAD (computer-aided design) drawings.
6. Follow project schedules.
7. Meet all project specifications and formatting within company principles.
8. Meet project due dates.
9. Work closely with the project managers, and project engineers to make sure that the design is precise. Also to ensure and that contract responsibilities are met.
10. Accountable for the maintenance of the CAD drawing library.

Went Back to Philippines and perform Private Practice in Architecture Profession

July 2015-December 2015

Skills

Communication Skills



Fast Learner



Adaptability



Computer Skills



Microsoft Office



Microsoft Excel



Microsoft Project



Microsoft Powerpoint



Autodesk Autocad (2D & 3D)



Sketchup (3D Modeling)



Revit Architecture



Sketch Up V-Ray Render



3ds Max



**Jr. Architect, Max Project Department under Landmark Arabia ,
Riyadh City, Kingdom of Saudi Arabia**

July 2013 –August 2015

1. Conducts site inspection for the “fit out” projects (rentable spaces, malls and other commercial buildings prior to the company’s branch store outlet expansion
2. Conducts bidding and awarding of project.
3. Prepares Bill of Materials/Quantities
4. Implements the design standard of the concept for all projects.
5. Prepare proposals & shop drawings for the project as per site condition.
6. Implements works/activities as per construction standards, building codes, safety procedures.
7. Prepare timelines and schedules for construction project.
8. Prepare project progress report and accomplishment per project.
9. Conducts snag list checking before handover of project from contractor to projects retail.

**Architect, UCFC Engineering Dept under Siycha Group of
Companies, Pasig City, Philippines**

March 2011 – July 2013

1. Architect of Record - do the signing and sealing of contract documents (construction drawings/blueprints, specifications and other necessary documents like bill of materials, Const. contract, bonds, building permits etc.)
2. Conducts site inspection for the “fit out” projects (rentable spaces, on SM Malls and other commercial buildings prior to the company’s branch store outlet expansion.
3. Conducts site survey/study on vacant lot for lease or property owned lot that are fitted for the proposed building prior to the company’s branch store outlet and offices expansion.
4. Conducts site inspection of existing store outlet & offices that are in need for renovation/restoration/repair as to maintain its beauty and function.
5. Provides store design concept and standards particular on space planning and interior works prior to store branding.
6. Checks construction drawing done by outsourced cad operators.
7. Provides in house cost estimate that consider the so called “value engineering”
8. Conducts bidding and awarding of project to bidders.
9. Conducts periodical site supervision and inspection during construction.
10. Coordinates with contractors and other allied professionals (Electrical Engr., Structural Engr., Sanitary Engr., Mechanical Engr., etc)
11. Conducts snaglist checking before handover of project from contractor to projects retail.

**Attend on Review Center in preparation for Architecture
Licensure Board Exam**

November 2011-March 2011

**Jr. Architect, under 3rd Party manpower provider Serbiz Multi
Purpose Cooperative, UCFC Engineering Dept., Siycha Group of
Companies , Pasig City, Philippines**

December 2009- November 2011

1. Conducts as built drawings and site inspection of existing retail branches
2. Prepares schematic plans and presentation drawings (rendered perspectives, 3d models) with direct supervision of an Architect).
3. Prepares Contract Documents (Construction Drawings & Specifications) and other necessary documents (BOM, Const. contract, bonds, drawing details, permits etc.) with direct supervision of an Architect.

Part Time CAD Operator , JPAR Architect, Lipa City, Philippines

November 2007 - June 2008 - Working Student

1. Prepares presentation drawings (rendered perspectives, 3d models) with direct supervision of an architect.
2. Assist on the preparation of Contract Documents (Construction Drawings & Specifications) and other necessary documents (BoM, Const. contract, bonds, drawing details, permits etc.) with direct supervision of an architect.

**Part Time CAD Operator , RVC Javellana Architect, Batangas
City, Philippines**

October 2006 - March 2007 - Working Student

1. Prepares presentation drawings (rendered perspectives, 3d models) with direct supervision of an Architect.
2. Prepares Contract Documents (Construction Drawings & Specifications, Drawing details) and other necessary documents with direct supervision of an Architect.

Education

**Bachelor of Science in Architecture, Batangas State University,
Batangas City**

June 2003 – March 2009

**High School Diploma, Joseph Marello Institute, San Juan,
Batangas**

June 1999 – March 2003

Elementary School Diploma, San Juan East Central, School

June 1993 – March 1999

Certification & Licenses

Professional Regulation Commission Board of Architecture
(Philippines)

Registered Architect

Date of Registration : 14 February 2011

PRC Reg no.: 25848

Affiliations

UAPSA 2003-2009 **Batangas State University**
Alangilan Campus, Batangas City

AsaPhil Inc. 2007-2008 **Batangas State University**
Alangilan Campus, Batangas City

UAPGA 2009-2011 **Batangas State University**
Alangilan Campus, Batangas City

United Architect of the Philippines - **Batangas Chapter** 2011- 2023

Certification & Licenses

Professional Regulation Commission Board of Architecture
(Philippines)

Registered Architect

Date of Registration : 14 February 2011

PRC Reg no.: 25848

Personal Data

Date of Birth: December 19, 1986

Place of Birth: Batangas City

Age: 36 yrs. old

Height: 5'3"

Weight: 76 kg.

Gender: Male

Civil Status: Married

Nationality: Filipino

Religion: Roman Catholic

Language Spoken: Tagalog and English

Father's Name: Wilhelmino C. Mendoza

Mother's Name: Nerissa S. Mendoza

Character Reference:

Jennalyn Barandino

Sr. Project Engineer– Paint Art Decor

Engineering, Contracts & Procurement

Mobile # +971 54 783 0960 / +971 56 612 6586

Landline # +971 02 5552771

Vikramshinva Karnure

Head of Projects – Landmark Group –KSA

Landline # +966 11 207 8292

Rolando A. Ignacio

Business Development Officer– UCFC

Engineering Dept.

Mobile # +63 917 532 3653

Landline # +63 2 7905 8888