



✉ vincentrazalo@gmail.com

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📍 Tagoloan, Misamis Oriental, PH

EDUCATION

- **University of Immaculate Conception**
Doctor in Business Administration - Major in Information Systems
On-Going
- **Ateneo de Cagayan - Xavier University**
Master in Information Technology
Completed in 2019
- **Mindanao University of Science and Technology**
Bachelor of Science in Information Technology
Completed in 2014

SKILLS (HARD & SOFT)

- Management Skills
- Leadership Skills
- Problem Solving Skills
- Time Management
- Communication Skills
- Project Planning
- Technical Knowledge (Asana, Jira, Slack)
- Risk Management
- Budget Management
- Quality Assurance

RELEVANT TRAINING

Foundations of Project Management | Coursera.org

VINCENT JANU RAZALO

Project Manager

PROFILE

I am a highly experienced project manager with a Master's degree in Information Technology. With over 8 years of experience as a team lead, I have developed a strong background in managing projects to successful completion, particularly in the development of information systems for businesses.

As a project manager, I am highly skilled in leading cross-functional teams and ensuring that all stakeholders are aligned and engaged in achieving project objectives. I am also comfortable working with both waterfall and agile methodologies, and have a strong understanding of project management best practices.

WORK EXPERIENCE

FOCUSED | PROJECT MANAGER | IT SPECIALIST
05/2020 – Present

TAGOLOAN COMMUNITY COLLEGE | PROFESSOR
08/2021- Present

SOUTHERN PHILIPPINES COLLEGE | PROFESSOR
2015- 2019

CERTIFICATES

Digital Governance and Management Training | Department of Information and Communications Technology - Philippines

Data Privacy Protection Training | Department of Information and Communications Technology - Philippines

Getting Grounded on Analytics. | Development Academy of the Philippines

Essential Excel Skills For Data Preparation and Analysis | Development Academy of the Philippines