

# JOAN SUGUITAN

📍 Brgy. #48-B Cabungaan, Laoag  
City Ilocos Norte

☎ 09810314017

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## CAREER OVERVIEW

Assuring various responsibilities wherein my training, knowledge and abilities can further utilize and developed.

## PERSONAL BACKGROUND

- Date of Birth: November 29, 1998
- Place of Birth: Laoag City
- Age: 24 years old
- Religion: Roman Catholic

## EMPLOYMENT HISTORY

July 17, 2017- September 19, 2017

### Service Crew

FJS food Corp. (Mang Inasal Laoag Centro

October 28, 2017- February 5, 2022

### Cashier

Golden ABC Incorporation  
(For me/Oxygen Boutique)

January 25, 2023- Present

### Pharmacy Assistant

Watsons Philippines Family Health and  
Beauty Corporation

## CERTIFICATIONS

- **House Keeping NC II**  
(November 11, 2016-2021)
- **Food and Beverage Services NC II**  
(September 27, 2016-2021)
- **Front Office Services NC II**  
(March 19, 2016-2021)
- **Cookery NC II**  
(October 4, 2016-2021)
- **Bread and Pastry Production NC II**  
(March 22, 2016-2021)

## EDUCATION

- **TERTIARY: Hotel and Restaurant Services**  
*Ilocos Norte College of Arts & Trades*  
(2015-2017)
- **SECONDARY: Gabu National High School**  
(2011-2015)
- **ELEMENTARY: Cabeza Elementary School**  
(2006-2011)

## TRAININGS AND SEMINARS ATTENDED

● **April 2016- May 2017**

Hotel Salcedo de Vigan

Room attendant -On the Job Trainee  
Vigan City, Ilocos Sur

● **November 2016- February 2017**

Ilocos Rosewell Hotel

Food and Beverage attendant -On the Job Trainee  
San Nicolas, Ilocos Norte

● **October 11, 2016**

Ilocos Norte College of Arts and Trades

Industrial and Job Orientation Seminar

## REFERENCES

- **Ms. Frances Vea P. Ragadi**  
*For me Boutique -Store Custodian*
- **Ms. Mei Lynne Bagoisan**  
*For me/Oxygen Boutique -Store Manager*

*I hereby certify that the above information is true and correct to the best of my knowledge and belief.*

**JOAN T. SUGUITAN**

Applicant