



# Brian Kenneth G. Saavedra

## Contact

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### Address

Dalumpinas Este, San Fernando  
City La Union, Philippines

## Education and Qualifications

June 1998 - March 2004

### Bachelor of Science in Commerce Major in Marketing

Saint Louis College - City of San Fernando La Union, Philippines

June 2014

### Financial Advisor Variable Life Licensing Exam Passer

Philippine Insurance Commission - United Nations Avenue, Manila, Philippines

March 2015

### Leading and Coaching for Performance Introduction Workshop

Philam Life - Dagupan City, Pangasinan, Philippines

## Skills

Microsoft Word

Microsoft Excel

Drawing

## Experience

### November 2012 - Present

Duffy's Boutique and General Merchandise - San Fernando  
City La Union, Philippines

### Owner/Manager

I oversee all aspects of the business, I'm responsible for managing the operations. I plan and make sure that the business has adequate financing. I also handle the initial marketing to get customers. I'm also responsible on hiring and training employees. I also Meet with product suppliers to facilitate delivery; Make buying trips to purchase inventory such as bags, cloths, shoes, and other ready to wear goods, creating sales display; Stocking the shelves. I also do weekly inventory of our available items and products

### January 2006 - March 2021

Duffy's CD & DVD Game Shop - San Fernando  
City La Union, Philippines

### Owner/Manager

I oversee all aspects of the business, I'm responsible for managing the operations, I plan and make sure that the business has adequate financing. I also handle the initial marketing to get customers. I'm also responsible on hiring and training employees. I also Meet with product suppliers to facilitate delivery; Make buying trips to purchase inventory such as gaming consoles, cd and DVD games and toys. Creating sales display; Stocking the shelves. I also do weekly inventory of our available items and products.

### July 2014 - August 2016

Philam-Life Philippines

### Unit Manager/Financial Advisor

I'm a license financial advisor and My duties are meeting with clients to establish their needs and obtain financial statements, To Understand clients' financial needs and to understand a client's financial goals and then assist in creating strategies to achieve them. Determine clients' expenses, level of income, insurance coverage using financial statements and legislation, advise clients on investments, taxes, estate planning, college savings accounts, insurance, mortgages, and retirement. My duties as a Unit manager are ensuring Insurance agents are able to sell the products, services and achieve their monthly sales goal. Train insurance agents on the basics of the life and variable insurance. I manage a team of 15.

# Interests and Hobbies

Hiking.  
Biking  
Swimming Watching  
Movies Anime  
K-drama  
Playing Video Games  
Cooking  
Baking

# Languages

English – Good Working Knowledge  
Tagalog – Native Speaker

# Achievements

## Top 4 Unit Manager

Philam Life  
December 2014

## Top 8 Unit Manager

Philam Life  
July 2014

## Financial Advisor Licensing Exam Passer

Philippine Insurance Commission  
June 2014

## Certificate of Recognition

Chowking Food Corporation  
February 2001

## Certificate of Recognition

Jollibee Food Corporation  
July 2000

## Certificate of Recognition

Jollibee Food Corporation  
August 1999

## July 2009 – November 2013

Tiffany's Internet Shop - San Fernando City La Union,  
Philippines

### Owner/Manager

I oversee all aspects of the business, I'm responsible for establishing a business and managing the operations once the business is running. I plan and make sure that the business has adequate financing. I also handle the initial marketing to get customers. I'm also responsible on hiring and training employees. I also Meet with product suppliers to facilitate delivery; Ensure that users are welcomed, helped and provided with a safe and suitable equipped environment. To help provide basic computer/Internet assistance of facilities to enable printing and scanning. To manage the day-to-day activities. Provide basic computer/Internet assistance of facilities to enable printing and scanning. To manage the day-to-day activities.

## August 2011 – November 2013

The Frap Bar Coffee Shop - San Fernando City La Union,  
Philippines

### Owner/Manager

I oversee all aspects of the business, I'm responsible for establishing a business and managing the operations once the business is running. I plan and make sure that the business has adequate financing. I also handle the initial marketing to get customers. I'm also responsible on hiring and training employees and to make sure that my employees warmly welcome customers into my establishment. They create and serve hot or cold beverages, often tailored to the customer's preferences. We are responsible for taking customer orders and payments. Clean and sanitize their work areas, seating areas and equipment/tools. Promote coffee consumption by educating customers; selling coffee and coffee grinding and brewing equipment, accessories, and supplies; preparing and serving a variety of coffee drinks, along with pastries and cookies. Welcomes customers by determining their coffee interests and needs. I also do weekly inventory of our available items and products.

## August 2010 – October 2013

Famous Belgian Waffles - San Fernando City La Union,  
Philippines

### Owner/Manager

I oversee all aspects of the business, I'm responsible for establishing a business and managing the operations once the business is running. I plan and make sure that the business has adequate financing. I also handle the initial marketing to get customers. I'm also responsible on hiring and training employees and to make sure that my employees warmly welcome customers into my establishment. We create and serve freshly baked waffles with different flavored fillings, we also served hot or cold beverages, often tailored to the customer's preferences. We are responsible for taking customer orders and payments. Clean and sanitize their work areas, seating areas and equipment/tools. Promote waffles and coffee consumption by educating customers, Welcome customers by determining their waffle and coffee interests and needs. I also do weekly inventory of our available items and products.

## August 2008 – March 2013

Duffy's Internet Cafe - San Fernando City La Union,  
Philippines

### Owner/Manager

I oversee all aspects of the business, I'm responsible for establishing a business and managing the operations once the business is running. I plan and make sure that the business has adequate financing. I also handle the initial marketing to get customers. I'm also responsible on hiring and training employees. I also Meet with product suppliers to facilitate delivery; Ensure that users are welcomed, helped and provided with a safe and suitable equipped environment. To help provide basic computer/Internet assistance of facilities to enable printing and scanning. To manage the day-to-day activities. Provide basic computer/Internet assistance of facilities to enable printing and scanning. To manage the day-to-day activities.

○ January 2001 - July 2001

Chowking Food Corporation - San Fernando City La Union,  
Philippines

### **Service Crew/Kitchen Staff**

Working as a part time college working student, my duties are to Greet customers, record orders, and serve food and beverages with a consistently positive and helpful attitude, cleaning all dishes, work stations, cooking equipment, and food storage areas in accordance with food safety regulations, I'm also responsible for preparing food items and menu items in accordance with company standards and guidelines.

○ June 1999 - September 2000

Jollibee Food Corporation - San Fernando City La Union,  
Philippines

### **Service Crew/Kitchen Staff**

Working as a part time college working student, my duties are to Greet customers, record orders, and serve food and beverages with a consistently positive and helpful attitude, cleaning all dishes, work stations, cooking equipment, and food storage areas in accordance with food safety regulations, I'm also responsible for preparing food items and menu items in accordance with company standards and guidelines.

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