

ALLAN M.DELA CRUZ



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📍 3505 Gumamela Extn. Gen.T.Deleon
Valenzuela City 1442

🚀 SKILLS

1. Computer proficiency , using Warehouse applications and inventory management. Oracle, MMS,WMS,NTIS,IMS, SAP. 2.Operating and driving forklift 3.0 ton, operate jack pallet. 3.Driving vehicle - automatic transmission, motorcycle (automatic ,manual).

🎯 OBJECTIVE

To expand and explore my career opportunities in any field of Bussiness, and to share my knowledge and experienced to your Bussiness & Company.

📁 EXPERIENCE

Warehouse Manager

September 1,2015 - July 6,2023

SM Mart Inc.

- 1.Manage daily Warehouse operations,Inbound & Outbound, Schedule Delivery Route & Backload/Pullout/Stocks Transfer. Apply Good Warehousing Practices & Safe storages.
- 2.Monitoring of personnel KPI, quarterly grading and reporting to management - Submission to Warehouse Division head.
- 3.Daily Personnel coaching and motivation.
- 4.Manages delivery receiving , sorting per brand & per Dept. Manages Daily Inventory thru Cycle count , & periodical count (annually).
- 5.Monitoring of Warehouse Facilities safety , recommend & suggest cost saving improvements.
- 6.Implement Company Policies and procedure at all times.
- 7.Communicates & coordinates to external & internal customer.
- 8.Monitoring and scheduling of direct vendor delivery via ASN (Advanced shipping notice).
- 9.Daily accomplished completeness of documents processing via MMS,NTIS,IMS,SCRS,Zycus,Oracle.
- 10.Accomplish task that may assign by the management.

Warehouse Supervisor

Cebu Oversea Hardware Co.Inc.

- 1.Daily Supervision of Warehouse operations
- 2.Supervise inbound and outbound , delivery route scheduling, pullout
- 3.Supervision & monitoring of inventory thru daily cycle count, periodic
- 4.Implement Good Warehousing Practices and safety of storages.
5. Operate 3.0 ton hydraulic forklift TCM brand.
- 6.Communicate and coordinates to external and internal customers.
- 7.Supervise Warehouse personnel & Delivery personnel.
- 8.Prepare and implement process improvement
- 9.Report and audit non conformance of Warehouse operations.

Production Supervision

Comglasco AG Corp.

- 1.Daily supervision of production operations.
- 2.Planning,Scheduling,personnel coaching and assessment.
- 3.Communicates & Schedule delivery route.
- 4.Recommend production improvements.
- 5.Schedule machine maintenance quarterly.
- 6.Inventory management.

Production Process Engineer

Multiplast Corporation

- 1.Prepare personnel scheduling.
- 2.Monitoring of Personnel & machine productivity.
- 3.Recommend process improvements.
- 4.Monitoring of production stock level.
- 5.Monitoring daily production output & productivity.
- 6.Operate blow forming machine, pelletizing machine, as needed.

Mfg. Engineer - Logistics Material

Star Motor Mfg. Inds. Inc.

- 1.Monitoring of Mfg. Production operations daily productivity. Assist i area: installation of parts to engine room, under chassis,tire, and assis cbu (complete body units).
- 2.Monitor material-parts needed in daily production.
- 3.Supervise Warehouse operations.
- 4.Request parts , material , to CKD Nissan Japan & local supplier.
- 5.Plan & Arrange incoming parts in Warehouse Facilities , safety stora
- 6.Recommend improvements using kaizen & 5S.



EDUCATION

B.S.M.E.

Lyceum of the Philippines

2.25



REFERENCE

Mr. Joel O. Salalima - Bataan 2020

Production Supervisor

09156009539

Mr. Danny Puno - SM Mart Inc.

Warehouse Manager

09151581208

Mr. Ronald Ignao - SM Aura

Warehouse Manager

09274511364



TRAININGS ATTENDED

1. Leading Teams - April 18, 2018
2. Influential Leadership - April 26, 2018
3. Trainer Essentials - Aug. 8, 2018
4. Driving Efficiency - Aug. 17, 2018
5. Millennial Management - Aug. 30, 2018
6. Effective Communication - March 12, 2022
7. Coaching for Success - Sept. 12, 2018
8. Emotional Intelligence Development Insights - Sept. 27, 2018
9. Project Management Skills - October 24, 2018
10. The 4 Essential Roles of Leadership's - June 22, 2022
11. Innovation to Integration - January 29, 2019
12. Workplace Safety - May 16, 2022
13. Occupational Safety and Health Standards - Module 1-6 - * June 27
14. Records Management for Work Efficiency - April 6, 2022
15. Business Acumen - April 23, 2022
16. Effective Problem Solving and Decision Making - June 13, 2022
17. Data Privacy Act - June 18, 2019
18. Sustainability - May 11, 2023
19. Fundamentals of Performance Management - March 11, 2022
20. Grammar Review - August 20, 2022
21. Good Housekeeping Practices - April 25, 2022
22. Microsoft Office - August 27, 2022