

DANIEL DENTS

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PROFESSIONAL SUMMARY

Buyer with 14 years of experience in purchasing and Supply Management. Proven record of results and an excellent eye for quality assurance when selecting products for the entity.

Strong negotiating skills when dealing with vendors and determining pricing for orders. Impressive ability to anticipate popular trends and customer favorites in the product selection process. Solid commitment to working together as a team and meeting all company profit goals and objectives for the future

SKILLS

- Process implementation Ability to work well with a team
- Strong negotiating skills Able to thrive in a high-stress paced environment and fast-Impeccable attention to detail
- Ability to work well with SAP and Ariba Spend Management.

PROFESSIONAL EXPERIENCE:

11/2010 to Date

Senior Buyer

Totalenergies EP Nig Ltd (Contract) – Nigeria

Key Deliverables:

- Establish strategic partnerships with suppliers and distributors.
- Sourcing the right product items at the right price and quality.
- Maintain accurate records of purchases, prices and quantities ordered.
- Analyze and review product options ensuring all products and services purchased are of the highest quality regardless of highly competitive price.
- Maintain supplier's database including suppliers' qualifications, delivery times, potential development and products.
- Monitoring logistics, specifications and quality to ensure on-time delivery.
- Providing Technical Query (TQ) support services that will improve procurement and general services performance to the customers.
- Ensure that the performance of suppliers is monitored and managed in accordance with supplier management and segmentation policies and supplier strategies whilst ensuring that operational and contractual risk is mitigated.
- Ensure the collation and distribution of supplier performance data, management information and supplier-related business intelligence through the creation and invigoration of information networks.

10/2006 to 10/2010 Purchaser

IOTA Nig.Ltd – Nigeria

Key Deliverables:

- Maintain supplier's database including suppliers' qualifications, delivery times, potential development and products.
- Monitoring logistics, specifications and quality to ensure on-time delivery.
- Analyze and review product options ensuring all products and services purchased are of the highest quality regardless of highly competitive price.
- Organize proper identification of goods, check quality of goods in relation with quality.
- Develop an efficient and accurate system for monitoring all open purchase orders
- Deliver a weekly purchase order report to management that indicates the vendor invoice number for all closed purchase orders. Assist the Supply Chain Manager with maintaining proper inventory levels of materials used on a regular basis.

10/2004 – 09/2006 Logistics Officer

Task Systems Nig.Ltd

Key Deliverables:

- Perform end of month inventory and complete supporting documentation
- Monitor/inspect all incoming and outgoing consumable's for quality assurance
- Prepare weekly reports/updates for management meetings.
- Ensure compliance of all policies and procedures
- Monitor/follow-up with departmental purchase requisitions.

EDUCATION

2006	MBA: BUSINESS ADMINISTRATION ENUGU STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY - ENUGU
2000	POST GRADUATE DIPLOMA: MANAGEMENT UNIVERSITY OF CALABAR - CALABAR
1999	HIGHER NATIONAL DIPLOMA: ACCOUNTING, FEDERAL POLYTECHNIC OKO - ANAMBARA
1993	ORDINARY NATIONAL DIPLOMA: MANAGEMENT, SCHOOL OF MANAGEMENT AND TECHNOLOGY - ABIA
1991	SENIOR SCHOOL CERTIFICATE: NATIONAL HIGH SCHOOL - AZUMINI

CERTIFICATIONS

- Member Nigeria Institute of Purchasing and Supply Management (NIPSM)

ADDITIONAL INFORMATION

TRAINING/WORKSHOPS ATTENDED:

- Ariba Spend Management – Total E & P Nig.Ltd. (2016)
- Supply Chain Fundamentals - Total E&P Nig Ltd(2012)

- Unisup SCM Training for Decentralized buyer P& C (2008)
- Cindy Training: Decentralized Buyers. Unisup (2007)
- Finance & Accounting Skills Improvement Dyson consulting (2001)
- Prevention, Detection & Recovery of excess Bank charges. Legend consulting (2001)
- Industrial Training (IT) Milford Marine Nig.Ltd. (1993-94)

REFERENCES:

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