

# ZEBEDE CHIDI UGWUANYI

02/03/1988

08062142073

chidiugwuanyi8@gmail.com

17 Ademola oshodi Street

igbo-eleri Ojo Lagos State

I Have A Concise 7 Years'

Experience In Terminal Operations, Port Operations, Batch Terminal Operation  
Warehouse Logistics, Facilities Management And Administrative Services.

## Summary

I am a dedicated and technically sound operation professional. I have a concise 7 years' experience as a terminal operations supervisor, warehouse supervisor and administration assistant. I engage organizational frameworks to enhance productivity by infusing my skills and knowledge of operational integrity and facility management. I have been trained to ensure the equipment, systems and a process used by an organization is available and optimized to meet organizational excellence and international standards. I coordinate and monitor internal logistics, schedules and maintenance activities are conducted with required safety policies and procedures to ensure a secured and safe working environment.

## Work Experience

### **MEDLOG LOGISTICS AND TRANSPORT NIGERIA LTD, OJO LAGOS STATE**

#### **TERMINAL SHIFT MANAGER**

OLD OJO ROAD LAGOS STATE On-site Full-time

- Executes the planned yard sequence and advises planners on information required.
- I ensure the optimum utilization of all equipment employed during the designated shift period by monitoring equipment work queues and allocating equipment and personnel where required to achieve maximum productivity.
- I ensure that all operations at the yard, gate or vessel are executed in accordance to priorities set by the planning team and escalate where changes may be required.
- I communicate vessel operation sequence and stevedoring requirements to subordinates.
- I supervise the yard and vessel and Gate supervisor and indirectly the gangs and ensures that each gang is organized, that each person knows what to do and when to do it for the vessel discharge and load operations according to plan in order to achieve the highest possible machine productivity.
- I act as a focal point for any stevedoring issues and ensure that the load and discharge registration is performed accurately and timely.
- Instructing subordinates in safe working practices and maintains a watch over terminal area for unsafe working practices.
- Monitoring continuous operations a shift changeover times and rest break changeovers.
- Reports problems and issues to the execution manager, when necessary especially issues of complexity or great impact on the operation.

### **OUR LADY OF ST KIZITO PASTORAL CENTER OKE GADA OSUN STATE PASTORAL INSTITUTE MANAGER**

06/2017-10/2018 OKE GADA, EDE, OSUN STATE. On-site Internship

- I ensure that all who enter the centre are made to feel welcome and important.

- Scheduling all activities within the centre and managing the staff and supporting the priest in charge of the pastoral centre.
- Managing the kitchen, general housekeeping, maintaining the building and grounds.
- Ensuring all events during the day, the evening and weekends are adequately serviced and staffed.
- Ensuring all statutory policies are updated and implemented,safeguarding, health and safety, confidentiality, data protection.
- In the regard to financial matters, I prepare and manage budgets, and also ensue all necessary insurances are in place.
- Seek founding, where appropriate, from founding bodies, support advisory committee in fundraising projects.

**HILITOWN GLOBAL LOGISTICS SERVICES LTD, APAPA LAGOS STATE.  
TRACKING OPERATOR & CLEARING AGENT**

03/2011-09/2013 APAPA LAGOS STATE. Remote Contract

- Assisting of client to process all necessary documents on time in other to actualize time factor.
- Fast communication, with carrier or several carriers to move the goods from the manufacture to the supplier through tracking system.
- I acted on behalf of the shipper (importer or exporter depending on the INCO Terms) and arranges for the clearance of the imported goods.

**PROTECT & GAMBLE COMPANY (P&G), OLUYOLE IBADAN OYO STATE.  
WAREHOUSE SUPERVISOR**

06/2009-12/2011 OLUYOLE IBADAN OYO STATE. On-site Contract

- Stock keeping and inventory document readiness for immediate utilization.
- Coordinated the assessment of the various shipments expected in the warehouse.
- Ensure routine warehouse activities such as receiving, storing, and delivering of designated supplies are done on time to meet expectations.
- Trained, supervised and evaluated the performance of assign warehouse employees.
- Assigned workload to warehouse workers, received, unpacked, loaded, issued store and deliver materials, textbooks, supplies or equipment as assigned.

**Education**

**UNIVERSITY OF IBADAN, NIGERIA.**

**Bachelor of Art in Philosophy [BA]**

**[BA] Philosophy**

10/2013-06/2017

**ST MARKS COMMERCIAL HIGH SCHOOL P.M.B 130 OLD IKIRUN ROAD  
OSOGBO OSUN STATE.**

**Senior School Certificate Examination [SSCE]**

09/2001-06/2006

**ST. MICHAEL PRIMARY SCHOOL, OSOGBO, OSUN STATE.**

**First School Leaving Certificate [FSLC]**

09/1996-06/2001

**Certificates**

**NYSC DISCHARGE CERTIFICATE**

National Youth Service Corps.

**CERTIFICATE OF EMPLOYABILITY SKILLS**

Diploma Certificate [WAVE] Academy.

**DIPLOMA CERTIFICATE IN COMPUTER TRAINING INSTITUTE.**

Otunumerueke & Co Computer Training Institute.

**CERTIFICATE IN OPERATIONS EXCELLENCE**

Medlog Certificate Of Operations Training.

**Honours &  
Awards**

**CERTIFICATE OF DISTINGUISHED MERIT**

06/2016

Nigeria Major Seminaries Association Of Philosophy Students.

**MOST LIKELY TO BE FUTURE PRESIDENT**

12/2018

West Africa Vocational Education Academy (W.A.V.E)  
Training Awards.

**Skills**

IT, planning, Team building, Leadership, delegation skills  
Time management and organizational skills.  
Communication, interpersonal and teamwork skills.  
Problemsolving and Negotiation skills.  
Flexibility and adaptability to different types of work.  
Persuasive and personally motivated.  
Oral and written communication, decision-making and judgment skills.  
Attention to detail, work accuracy/numeracy.

**Languages**

English Language  
Igbo Language  
Yoruba Language

**Interests**

In my spare time enjoy teaching, reading, writing, football, volleyball, and table tennis.