



Jonalyn Torres Ridor

Mantanas, Santa Cruz Ilocos Sur, Philippines
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- ❖ Seeking a challenging career with a progressive organization that provides an Opportunity to capitalize my technical skills & abilities.

Experience

Abacus Book and Card Corporation(National Book Store)
125 Pioneer Street Mandaluyong City
Assistant Branch Manager
2008-2021

- ❖ Manages and maintains a schedule of branch staff to ensure proper coverage and fosters a motivated diverse team environment. cross selling Bank products. Assists client service representatives with opening of new accounts during peak periods. Responsible for branch Safe Deposit Box operations.

J and C Grocery Store
Store Owner
2021- to present

- ❖ A store manager is responsible for overseeing the daily operations of a store, making sure it runs smoothly and effectively. Their duties include motivating sales teams, creating business strategies, developing promotional material, and training new staff. Also known as a store supervisor.

Information

Birthday : 3/9/85
Birthplace : Mantanas Santa Cruz Ilocos Sur
Age : 38
Height : 5'2"
Weight : 80kg
Civil Status : Married
Citizenship : Filipino
Language : Ilocano,Tagalog,English

Highlights

- ❖ Dedicated & Trusted
- ❖ Multi-tasking
- ❖ Time Management
- ❖ Willing to be trained
- ❖ Hardworking and Flexible

Education

Elementary
Dili Elementary School
1991-1997

Highschool: Our Lady of Guadalupe
Academy
1997-2001

College
University of Northern Philippines
Course Bachelor Of Science in
Business Administration
2001-2005

Reference

Mariel Gorospe
Area Manager
Abacus Book and Card Corporation
09178310547