

# ZOHO TERSEER TERRY

5 Ferndel Street Humewood, Port Elizabeth, South Africa

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## CAREER OBJECTIVES

My goal is to create a leadership landmark in this 21<sup>st</sup> century as an administrator, entrepreneur, a leader, a conflict negotiator and mediator, a peace builder and a change agent. To attain a professional career in the public and private sectors of the economy, and dedication to acquire more knowledge through education and work with a view of achieving maximum productivity through hard work and dedication and accomplished the desired goals and objectives of the company.

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## PERSONAL DATA

Date of Birth:	24 June, 1988
Sex:	Male
Marital Status:	Single
Nationality:	Nigerian
Country of Residence:	South Africa
Religion:	Christianity

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## EDUCATIONAL INSTITUTIONS ATTENDED WITH DATE

Nelson Mandela Metropolitan University, South Africa	2012-2014
Mein Grammar School, Kiagbodo	2003-2008
R C M Primary School Angir	1995- 2000

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## QUALIFICATIONS OBTAINED WITH DATE

Bachelor's degree, Badm: Political Science and Public Administration	2015
Senior Secondary School Certificate: NECO	2008
First School Leaving Certificate	2000

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## PROFESSIONL EXPERIENCE

**Organization:** Takealot

**Position:** Independent Contractor

**Job description:**

Loading, transporting, and delivering items to customers or businesses

Reviewing orders before and after delivery

Accepting payments for items delivered  
loading and unloading items from vehicles  
answering questions, handling complaints from clients  
Preparing reports and other documentation relating to deliveries

**Duration:** 2020- Present

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**Organization:** Terryzoho Nig Ltd, as Managing Director, (Self Employed)

**Position:** Managing Director

**Job description:** Act in capacity of a lead person and oversee the entire farm activities.  
Record keeping, advertising, marketing, and training of staffs,  
Feeding and administering drugs and vaccine to chickens  
Development of bankable and workable business plan  
Business formation/ development for startup businesses  
Entrepreneurship training and skills development

**Duration:** 2016-2019

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**Organization:** Government Junior Secondary School Maigari Kano

**Position:** Teacher / Administrative assistance

**Job Description:** Teaching, development of class notes, testing and assessment, exam invigilation/supervision  
Record keeping, report writing, receipt writing, data capturing.

**Duration:** 2015-2016

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## **VOLUNTEER EXPERIENCE**

**Organization:** MicroMentor (Mercy Corps)

**Position:** Business Mentor

**Job Description:** Providing entrepreneurs with direction and guidance on starting up and operating business, providing mentoring on areas such as digital marketing, financing, business legalisation, management, branding, internet and technology, sales.

**Duration:** 2022-Present

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**Organization:** Student For Liberty

**Position:** Local Coordinator

**Job Description:** promoting the idea of individual liberty, economic freedom, self-reliance, free market trade on campus by starting new groups, organizing, events, mentoring youth to assume leadership role, report writing, proposal writing,

**Duration:** 2017-2019

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**Organization:** Progressive Forum For United Mind

**Position:** Secretary/Treasurer

**Job Description:** Preparing documents, scheduling appointments and meetings, inventory supply management, preparing memo and form, minute taking, correspondence preparing and disseminating, cash management.

**Duration:** 2013-2014

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### **SKILLS AND ATTRIBUTES**

Administrative and good management skill, Entrepreneurship Skills, driving, forklift operation, leadership skill, Mediation and negotiation, Problem solving skills, advocacy, mentoring skill, Ability to work under pressure with little or no supervision, good management and goal driven skills, Ability to work effectively with team, Good communication, presentation and interpersonal skills, Ability to demonstrate creative and organized initiative

### **COMPUTER USAGE**

MS word, Excel, Power point, Microsoft Outlook, Windows and Internet

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### **HOBBIES**

Reading, writing, Travelling, researching/writing, listening to Music, socializing and networking.

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### **PERSONAL ATTRIBUTES**

Hardworking, Integrity and Honesty, Respectful, Humility, Creative, Innovative, Self-motivation,

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### **REFEREES**