



**Aimee Marie M. Quijada, RN**

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Catalunan Pequeño, Davao City  
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**Career Objective**

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My goal is to be employed in a challenging workplace where I can practice and impart my knowledge and skills. Furthermore, I plan to work as a competent, effective and efficient individual.

**Educational Background**

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- 2000-2004    DAVAO DOCTORS COLLEGE  
                 Degree in Bachelor of Science in Nursing
  
- 1999-2000    AMA COMPUTER COLLEGE  
                 Bachelor of Science in Business Administration  
                 1<sup>st</sup> Sem SY 1999-2000
  
- 1995-1999    SAINT PETER’S COLLEGE OF TORIL  
                 High School Diploma
  
- 1989-1995    ATENEO de DAVAO UNIVERSITY  
                 Elementary Course Completed

## Personal Background

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I am sociable, friendly and fun to be with. I am a person who is goal oriented, flexible and dynamic and is not resistant to change. I can adjust to a variety of personalities and is a good team player. In which, I am efficient both when working individually or with a group of people. I have a good work ethics which is why I am serious in dealing with my given job. I always strive for the best and cease to give up easily. I am always up to any challenges and I don't cower when opportunities come my way. I am God-fearing, humble and always willing to help others.

Birth date: September 21, 1982

Birth place: Davao City

Zodiac sign: Virgo

Age: 40 years old

Gender: Female

Status: Married

Height: 5'4"

Weight: 65 Kilograms

Religion: Roman Catholic

Eligibility: Board of Nursing

PRC License No. 0393371

Registration Date: 03-13-2006

Expiry: September 21, 2024

Basic Occupational Safety And Health Training

Online Course by UP Manila

March 15-20 / March 22-27, 2021

Community Involvement:

Philippine Nurses Association, Inc. – Lifetime Member No. 20819

Association of Nursing Service Administration of the Philippines: Regular Member

Intravenous Therapy Nurse Preceptor #07-8329

## Work Experience

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❖ **ActiveOne Health, Inc.**

**Site Assignment: Red Ribbon Commissary**

**Position: Clinic Nurse**

**July 21, 2022- Present**

❖ **ActiveOne Health, Inc.**

**Site Assignment: Phillip Morris Intl -Davao**

**Position: Clinic Nurse**

**June 21, 2021- February 13,2022**

❖ **ActiveOne Health, Inc.**

**Site Assignment: Concentrix Abreeza- Davao**

**Position: Clinic Nurse**

**July 15,2019- June 19, 2021**

❖ **Medical Mission Group Hospital & Health Services Cooperative of Davao**

**Position: Head Nurse ( April 28, 2014- March 14, 20219 )**

**Area: Med- Surgical Private Room/ Isolation Room/ Intensive Care Unit**

- Assign staff to the care of clients only after proper orientation to the operations of the unit and after proper assessment of the staff.
- Responsible of seeing to it that each client receives the right amount and kind of care that the conditions requires through regular rounds and conferences.
- Conducts daily inspection of the running unit for cleanliness, orderliness, presence of hazards.
- Responsible for requesting all supplies and equipment needed in the department. Updates all emergency medicines in the unit.
- Makes sure that all supplies and equipment needed in the department are in good condition and are ready for use.
- Responsible in the proper orientation of the staff regarding the rules and regulation of the unit.
- Supervises all activities of the department.

❖ **Medical Mission Group Hospital & Health Services Cooperative of Davao**

**Position: Staff Nurse ( November 11,2006- June 25, 2011)**

**Position: Staff Nurse ( December 26,2012- April 25, 2014 )**

**Area: Med- Surgical Private Room/ Isolation Room/ Intensive Care Unit**

- Functions as either a medicating nurse or a charge nurse in every shift
- Responsible in referring to the attending physicians or consultants any unusual signs and symptoms noted from the patient
- Responsible in administering medications as well as ensuring that such medications are taken
- Responsible in monitoring the patients
- Carries out the doctors' order efficiently
- Performs appropriate endorsement in every shift
- Coordinates with the laboratory for any examinations that the patient will undergo
- Coordinates with the pharmacy for any medications that is to be taken by the patient
- Checks the integrity of the patient's chart
- Conducts hourly rounds
- Performs morning care for the ICU patients and ensures the integrity of the tubings attached to the mechanical ventilator; performs suctioning when needed and does NGT feeding at the prescribed time interval
- Performs appropriate assessment to serve as the foundation for any interventions and eventually to evaluate nursing care rendered

**SEMINARS ATTENDED**

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Infusion Therapy: Ethico-Legal Implications

7<sup>th</sup> flr Medical Arts Building

San Pedro Hospital, Davao City

February 24, 2018

Nurses at the Forefront Transforming Healthcare for the Filipinos and the World

95<sup>th</sup> PNA Foundation Anniversary, 60<sup>th</sup> Nurses Week Celebration, 2017 National Annual Convention

Legazpi City Convention Center, Washington Drive, Legazpi City

October 17-19, 2017

Breastfeeding 101; Updates in Lactation Nursing

Mahogany Room, Southern Philippines Medical Center

July 1, 2017

Transfusion Therapy: Trends and Updates in Blood transfusion  
4<sup>th</sup> flr AVR 2 &3 Oncology bldg, Davao Doctors Hospital  
June 24, 2017

Dynamic Duo in Pediatrics  
Mahogany Room, JICA bldg, Southern Philippines Medical Center  
June 10-11, 2017

Basic Emergency Care Guidelines  
Mahogany Room, Southern Philippines Medical Center  
May 27, 2017

#### REFERENCE

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**Emily Simbajon, RN**

Administrative Officer/ Human Resource Manager  
Medical Mission Group Hospital  
082-3057912 loc 115

**Rona Cuevas, RN**

Medical Surgical Ward  
Head Nurse  
Medical Mission Group Hospital  
0946-4555006

**Marilou Lasquite, RN**

Cluster Lead- Company Nurse  
ActiveOneHealth- Concentrix Abreeza  
0975-8491359

**Kimberly Tahura, RN**

Program Staff  
Department of Health- Davao City  
0925-4922478

