



NGUYỄN THANH TUẤN



Applying for Canada Immigrant

Address: HCMC

PERSONAL INFORMATION

Date of birth
03/08/1986

Nationality
Viet Nam

Years of experience
10 years

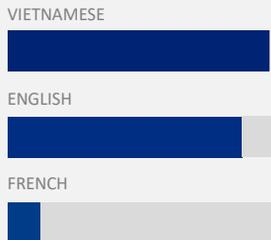
CONTACTS

CELL PHONE
+84 903-030-886

EMAIL
nguyenthanhtuan38169@gmail.com

ADDRESS
102/11 street no.4,
Tam Phu ward, Thu
Duc district, HCMC

LANGUAGES



HOBBIES



CAREER OBJECTIVES

1. Apply professional skills and experiences accumulated to the job.
2. Contribute to development of the living area.
3. Achieve a Permanent Residence of Canada within 3 years.

MAXIM: "If you can't be a sun, be a star. For it isn't by size that you win or fail. Be the best of whatever you are."

- Martin Luther King -

EDUCATION

- U. of Economics and Law
Bachelor of Vietnam Law
- U. of Economics HCMC
Master of Business Administration
- U. of Social Sciences & Humanities
Bachelor of English
- U. of Agriculture and Forestry
Engineer of Information Technology

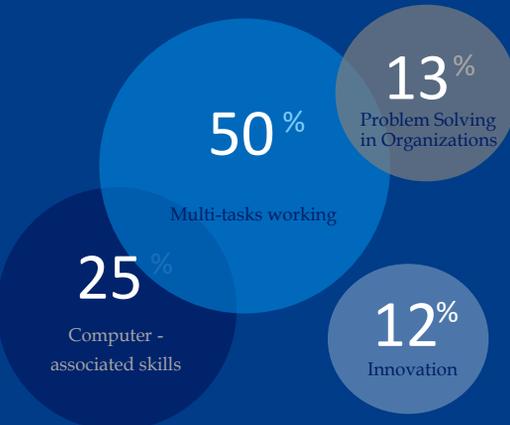
EXPERIENCES



ACHIEVEMENTS

- 99% Supportive working environment
- 02 Electronic security solutions
- 99% Customers satisfaction

ABILITIES



SKILLS

- PRESENTATION & NEGOTIATION
- TIME MANAGEMENT & ORGANIZED MIND
- WORKING ALONE & TEAMWORK
- LEADERSHIP
- DATA ANALYSIS & REPORT



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CAREER OBJECTIVE

- ❖ Apply professional skills and experiences accumulated to the job.
- ❖ Contribute to development of the living area.
- ❖ Achieve a position in the board of directors within 3 years.

EDUCATION

- ❖ Master of Business Administration (University of Economics HCMC)
- ❖ Bachelor of English (University of Social Sciences & Humanities)
- ❖ Engineer of Information Technology (University of Agriculture and Forestry)
- ❖ Bachelor of Law (University of Economics and Law)

SKILLS

- ❖ Fluently written and spoken English and Vietnamese
- ❖ Presentation and negotiation
- ❖ Time management and organized mind
- ❖ Leadership competence
- ❖ Excellent computer skills
- ❖ Data analysis and report
- ❖ Responsibility and discretion
- ❖ Get on well co-workers

ABILITIES

- ❖ Working alone and teamwork as well
- ❖ Multi-tasks working competences
- ❖ Academic English report
- ❖ Understanding financial statement
- ❖ Allocating costs in term of Activities – Based Costs system in accounting
- ❖ Competitors evaluation and analysis
- ❖ Problem solving in organizations.
- ❖ Adaptability and Innovation



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EXPERIENCE RECORD

1. From Apr.2021 to present : **MICROSTAR (Computer distributor)**
Position : **Director of Service Center**

Key responsibilities:

- Establish a company relating to warranty service operations of electronic devices.
- Handle costs and make profit for the company.
- Find partners and customers for service providing.
- Negotiate & implement domestic and foreign business agreements.
- Recruit employees and perform internal training courses.

2. From Nov.2019 to Feb.2021 : **NSJ (Neo Successful Journey) Group**
Position : **Internal Management**

Key responsibilities:

- Set up project plans.
- Check and re-estimate costs of hiring sub-contractors, materials, equipment and facilities related to projects.
- Check and consult bidding documents of all of projects.
- Check and recommend clauses of business contracts.
- Monitor and supervise progression of imported commodity.
- Re-evaluate contracts to detect obstacle and troubles the company has been facing to.
- Report results and update plans to the NSJ chairwoman.

3. From 2016 – 2019 : **Long Hải Securitas (Headquarter in Sweden)**
Position : **Technical Business Development Manager.**

Key responsibilities:

- Be in charge of all technical issues such as CCTV, Intruder Alarm, Access Control, Patrol systems.
- Present security solutions (integrated electronic equipment with security guards) to foreign enterprises for introducing Long Hai's solutions.
- Convince new and existing customers (almost foreign enterprises) using security solutions.
- Keep in touch and create good relationship with current clients.
- Design diagram and layout for each project.
- Control and handle sub-contractors in term of equipment installation in customers' territories.



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EXPERIENCE RECORD

4. From 2011-2015 : MKD (mangkhongday.vn)

Position : Sales Manager

Key responsibilities:

- Looking for potential customers in order to provide company's products.
- Following up contracts signed.
- Designing and installing equipment.
- Support salesmen and technical teams solving problem.
- Do daily reports and send work plan to the director.

5. From 2009-2011 : Vien Dong Computer

Position : Sales Manager

Key responsibilities:

- Find out some marketing and selling strategies for the company.
- Make plans and timeline to complete quotas given.
- Identify and pick potential customers to follow up.
- Offer tasks and responsibilities to salesmen.
- Support salesmen solving problems.
- Do reports and send work plan to the director.

6. From 2007-2009 : FPT Telecom

Position : salesman

Key responsibilities:

- Finding customers' demand and providing the best service related to network bandwidth solutions.
- Executing as a sale team to make up appropriate strategies for selling.
- Setting up targets in months and quarters for myself and endeavor to achieve.

7. From 2005 - 2007 : An Kim Computer

Position : IT

Key responsibilities:

- Keep partners' computers in the good condition.
- Maintain, repair and replace equipment related to computer.
- Recommend and provide best plans regarded to computer specification to customers to introduce the maintenance services.