

SHANNONMAYE T. LIM

Alwana Business Park, Cugman, Cagayan De Oro City

Mobile no. 0917 7030025

EMAIL ADD: shannonmayer05@yahoo.com



SUMMARY OF QUALIFICATION

- Completed the Full Course Intensive Hemodialysis Nurse Training Program
- Knowledgeable in Banking and Hotel Operations (financial and cost management, sales and marketing, and personnel handling and development)
- Excellent social/interpersonal skills
- Effective team leader and motivated team player

WORK EXPERIENCE

Operations Team

Malasag Resort Coporation
Cugman, Cagayan De Oro
December 2010 – Present

- Supervises the daily hotel operations
- Manages the cost and expenses to ensure business profitability

Didactic and Clinical Phase
Hemodialysis Training Program
Global Nephrology Training
Center
Cagayan de Oro City
28 July 2020 - 4 October 2020

- Clinical Practice Monitoring, Observation of Renal Patients and Priming of the Extracorporeal Circuit in Hemodialysis Machine
- Clinical Practice: Initiation and Termination Protocol for AV Fistula, AV Graft and Central Venous Catheters
- Mastery of Nephrology Nurses' Concepts and Skills

New Accounts

Philippine Savings Bank
Butuan City
December 2008 - September
2010

- Facilitated new accounts opening and Direct Deposit Account Opening of Foreign Nationality
- Promoted products and services; generated leads and initiated new CASA/ High Cost opening
- Monitored Time Deposit/High Cost Placements
- Initiated cross selling of bank products (i.e., credit cards, auto/home loan, personal loan, health insurance, life insurance)
- Performed Teller Function (i.e., cash deposit, cash withdrawal, check validation, dollar conversion)
- Facilitated acceptance of bills payment, over the counter cash advance withdrawal of international Visa/ Mastercard of all foreign nationality, and outgoing Foreign Telegraphic Transfer and issuance of USD denominated demand drafts
- Coordinated with Trust/ Treasury Trader for rates and confirm with clients every maturity date
- Established and improved client communications

Marketing Assistant - Investment
Banco De Oro
Montilla Blvd., Butuan City
May 2008 - September 2008

New Accounts - Investment
Equitable PCI Bank
Montilla Blvd. Butuan City
May 2003 – May 2008

Account Executive
WGA Cebu Ferries Corporation
Pier 4 North Reclamation Area,
Cebu City
April 2000-February 2003

- Generated new volume of cargoes for shipment for all domestic ports
- Monitored cargo shipment of clients
- Visited all clients every month to maintain good relationship
- Prepared daily and monthly cargo volume reports

General Planning Staff MAPLE
Manufacturing Corp
MEPZ II, Lapu-Lapu City, Cebu,
Philippines
November 2001 – April 2002

- Provided technical support and assistance on all general planning programs and activities to help ensure that they are carried out efficiently and effectively
- Established, implemented and maintained the Operational Regulations related to the framework of LEAN Production System
- Provided on-line support to managers and their staff on the implementation and monitoring of LEAN Production system and KAIZEN activities
- Provided Summary Reports on MAPLE Performance to the office of the President

Manufacturing Supervisor
LEAR Automotive Phils.
MEPZ II, Lapu-Lapu City, Cebu,
Philippines
May 2001 – August 2001

- Oversaw the productivity and efficiency of the production line
- Coordinated with technical support group in increasing production output
- Achieved output target and total quality performance

Work Crew McDonalds
Ayala Center, Cebu City,
Philippines
November 1997 – October 1998

- Provided satisfactory customer service
- Maintained cleanliness at all times
- Maintained the highest quality of food to be served

EDUCATIONAL BACKGROUND

- **Bachelor of Science in Nursing (Registered Nurse)**
November 2004 – March 2008 Butuan Doctors College, Butuan City, Philippines
- **Bachelor of Science in Industrial Engineering**
June 1996 – March 2001 University of San Carlos-Technological Center, Talamban, Cebu City
- **Secondary Level:** June 1992- March 1996 Agusan National High School – Science Curriculum, Butuan City
- **Primary Level:** June 1986 – March 1992 Timber City Academy, Butuan City

RELEVANT TRAININGS AND SEMINAR ATTENDED

Training	Duration	Venue
Gearing Towards Renal Recovery: Trends in the New Age of Pandemic	November 28, 2021	Virtual Platform
Hemodialysis Nurse Training Program	July 28, 2020 – October 4, 2020	Global Nephrology Training Center Cagayan de Oro City
Advanced Cardiac Life Support	July 7, 2018	Capitol University Medical Center Cagayan De Oro City
Basic Life Support: Adult CPR/ARD, Child CPR/AED	July 5, 2018	Capitol University Medical Center Cagayan De Oro City
Bloodborne Pathogens	July 20, 2018	American Safety and Health Institute Capitol University Medical Center Cagayan De Oro City
Phlebotomy	July 21, 2018	Heart Solutions Deluxe Hotel Cagayan De Oro City
8 Discipline Problem Analysis	May 23, 2001	LEAR Automotive Phils. MEPZ II, Lapu-Lapu City, Cebu, Philippines
Basic Supervisory Roles	June 18, 2001	LEAR Automotive Phils. MEPZ II, Lapu-Lapu City, Cebu, Philippines AR Automotive Phils.

PERSONAL INFORMATION

Birthdate: May 25, 1979
Status: Married (No Children)
Age: 43 yrs. old
Religion: Roman Catholic

REFERENCES

Name	Position/Company	Contact Nos.
Kate Hernandez	Branch Cashier, Maybank, Lapasan, Cagayan De Oro City	0918 5274529
Mary Grace Anion	Branch Head, Banco De Oro Universal Bank San Francisco, Agusan Del Norte	0917 7030143