

NOEMI SABADO ESTRADA

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noemisabadoestrada0129@gmail.com

CAREER OBJECTIVES

Find a job that offers professional growth, advancement and splendid opportunity of finding carer satisfaction. And also to apply my knowledge and ideas in my desire position.

WORK EXPERINCE

PANDAYAN BOOKSHOP INC

Cases Blvd Sta Barbara Agoo La Union

POSITION: ASSISTANT STORE EXECUTIVE

JOBDESCRIPTION:responsible for serving customers and processing sales transactions and also checking of Stocks and received deliveries,training staff, managing inventory,Vault Custodians

Year: April 2016 up to Present

LDP ICEPLAT and COLD STORAGE

Mabilao San Fabian Pangasinan

POSITION: Office Staff-Onion Department

JOB DESCRIPTION: taking calls from customers, Organizing files,Cash Costudians, Assist Costumer
January 9 2015-April 2016

UNIVERSAL LEAF PHIL. INC

Sta. Rita Central Agoo, La Union

POSITION :NTRM INSPECTORE/TAG COLLECTOR

JOB DESCRIPTION: Collecting of Tags and Inspection of Non Tobacco related such as plastic, Feather and others.
February 20,2014 to August 2014

ADDRESS: San Joaquin Sur Agoo, La Union
2504

SKILSS HIGHLIGHTS

- Ability to motivate staff and maintain good relations.
- Good Manners and Trustworthy
- Can work under pressure
- Flexible and Hardworking
- Knowledgeable in computer application such as MS Excel, MS Word, Photoshop,MS PowerPoint
- Dedicated and Willing to be trained

EDUCATION

Bachelor of Science and Computer Science
Year 2010
Educ Units-18 units

LANGUAGE

-Ilocano, Tagalog, English

UNIVERSAL LEAF PHIL

Sta. Rita Central AGoo La Union

POSITION: NTRM

JOB DESCRIPTION: Inspection of Non Tobacco related such as plastic, Feather and others.

March 2011 to July 2013

JOLLIBEE FOODS CORPORATION

Jollibe Agoo Branch

POSITION: Administrative crew/Cashier

JOB DESCRIPTION: assist costumer, Vault Costudian, October 2010 to March 2011

TRAININGS AND SEMINARS

OSH DOLE SEMINAR

Safety Officer

August 2019

Del Carmen Hotel Nazareno Agoo La Union

CHARACTER REFERENCE

-Mr. Danny Delos Santos

General Excutive- Pandayan Bookshop

09985999253

-MS. Rhio Dalit

HR Central Executive

09338625232

-Mr. Lexter Ancheta

Store Executive

09230815174