

EUGINE ALMEROL

Registered Nurse and Certified PSW

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CAREER SUMMARY:

Dedicated and compassionate licensed Company Nurse with over 8 years of experience promoting safety and health related programs for the employees. Committed to channeling my passion for healthcare to ensure department operations run smoothly and promote a safe and healthy workplace.

WORK EXPERIENCE:

Cybalink Solutions, Inc.

Lead Health and Safety Officer | August 8, 2022 - Present

- Coordinated with employees and supervisor all health-related concern such as but not limited to sick leave notification, medical certificate validation and pre-employment evaluation
- Provided appropriate medical/clinical assistance to all employees
- Facilitated Annual Physical Examination of all employees
- Updated the Health, Safety and Environment Policies
- Liaised with HMO provider regarding the enrolment and cancellation of members, coverage and benefits and other queries
- Facilitated HSE Induction of newly hired employees

Silver Star Resources Co. Inc.

HR OIC/Company Nurse | November 17, 2014 - August 5, 2022

- Liaised between employees with health concerns and supervisors, maintaining medical confidentiality to communicate work status and coordinate return to work accommodations.
- Provided medications and first aid treatment to employees, facilitated injured employee transport to nearest hospital or clinic and ensured submission of fit to work certificates from sick employees.
- Created the company's Occupational Safety and Health (OSH) program and established the Safety and Health Committee and act as the Chairman of the committee.
- Handled all HR duties and responsibilities of 4 companies. Recruited, interviewed and on-boarded more than 100 employees.
- Improved the compensation and benefits of the company resulting to a good attrition rating of below 5%.

A.R.M. Resources, Inc.

Customer Care Representative | May 2014 - September 2014

- Assisted HMO members in the issuance of LOA of their scheduled appointment to a medical practitioner or specialist which provided them a hassle-free transaction
- Delivered exceptional customer service to every HMO members by leveraging extensive knowledge of their plan's coverage and benefits and creating welcoming, positive experiences.
- Responded to member's requests, offering excellent support and tailored recommendations to address needs.

University of Northern Philippines

Clinical Instructor | June 2009 - March 2011

- Provided nursing skill demonstrations for medication administration, dressing changes and clinical logs.
- Mentored and supervised 6-8 students in their clinical practice
- Evaluated students' competencies through written assignments and examinations.
- Assigned students to patients based on students' learning objectives and patient needs.
- Conducted classroom lectures in nursing theories, skills and practices to a 30 students of BSN

Gabriela Silang General Hospital

Nurse Trainee | January 2009 - May 2009

- Recorded vital signs and intake and output of patients and documented information in patient's chart.
- Collected, labeled and transported specimens to prepare for laboratory testing.
- Monitored patient reactions after administering medications and IV therapies.
- Cared for patients in 100-bed unit, supporting fellow nurses in delivering outstanding treatment to patients.

EDUCATION:

Bachelor of Science in Nursing

2004 - 2008 | University of Northern Philippines

Cum Laude

CERTIFICATIONS:

December 4, 2022 | Personal Support Worker - PinoyWish Training Center, Ortigas Pasig City

May 21-26, 2022 | Basic Occupational Safety and Health (BOSH) Training for Nurses - OHNAP

March 2021 | Occupational First Aid and Basic Life Support - CPR with AED - Philippine Red Cross

SKILLS:

- Communication and interpersonal skills
- Organization and time management
- Recruitment
- Employee relations
- Microsoft office (Word, Excel, PPT)

ASSOCIATION:

- Occupational Health Nurse Association of the Philippines (OHNAP)