



A hardworking and flexible worker seeking for. I am adept in using the different software of Microsoft Office and in Oral and Written Communication. Furthermore, I am very much willing to share what I have gained by using them as I help in accomplishing projects.

Licensed Professional Teacher

# MARY GRACE G. YAMUT

## CONTACT

 gragraceyamut2014@gmail.com

 +639657184359

 live:.cid.9e35f452271758b4

## MAILING ADDRESS

B32, L10, Mother of Divine Mercy Village, Patag, Opol, Misamis Oriental

## ELIGIBILITY

Licensed Professional Teacher (LPT)  
License No.: 1050421

## HIGHEST EDUCATIONAL ATTAINMENT

Bachelor of Secondary Education

Major in English  
Lourdes College  
Cagayan de Oro City

## REFERENCES:

KORINA B. ALONSABE  
Colleague  
School Paper Coordinator  
09177013995  
korina.alonsabe@deped.gov.ph

MARY LUZ S. PELESCO  
Colleague  
English Dept. Coordinator  
09053708348  
maryluz.pelesco@deped.gov.ph

## ACHIEVEMENTS

- ✓ Grade Level Coordinator  
2017 – Present
- ✓ School Reading Coordinator  
2017 – Present
- ✓ Best Reading Program Implementer  
2019 – 2020  
Division Level

## EMPLOYMENT

### 2011 – Present

Secondary School Teacher I  
Department of Education – Region X  
Division of Cagayan de Oro City

### 2010-2011

English Tutor  
St. Michael's Tutorial House  
Cagayan de Oro City

### 2009-2010

St. John the Baptist High School  
Lagonglong, Misamis Oriental

## SKILLS

- ✓ Can communicate well using the English language, both oral and written
- ✓ Can train/mentor other professionals
- ✓ Well-versed in Microsoft softwares: MSWord, MExcel, MSPpt, MSPub
- ✓ Knowledgeable in navigation social media platforms

## HOBBIES & INTEREST

I love reading novels and other literary pieces, fiction and non-fiction; watching movies, exploring software applications that could be useful in my profession; talking and sharing ideas / insights with my colleagues, socializing with others, generally; and lastly, I love solving puzzles.