

# JO-ANNE D. GETES

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Purok Apitong Poblacion, Maragusan, Davao de Oro, Philippines, 8808

## CAREER OBJECTIVES

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A dedicated educator seeking employment as an educator assistant to continue sharing my passion for education. Empathy-driven assistance and secretarial skills are valuable advantages both in and out of the classroom.

## WORK EXPERIENCE

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Teacher

November 2018 - present

Maragusan National High School, Poblacion, Maragusan, Davao de Oro, Philippines, 8808

- Created instruction and guidance to assist students in exploring and understanding important scientific concepts, such as problem-solving and how to gather evidence to support ideas or decisions.
- Planned lessons on science topics, such as biology, chemistry, or physics.
- Implemented classroom management and school administrative policies.
- Managed the assessment and accommodated students' learning needs and styles.
- Maximize technology to deliver lessons and other educational materials.
- Collaborated effectively with students, parents, and staff as part of the workforce.

## CORE SKILLS

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- Genuine Work Ethics
- Keen on details
- Team Player
- Management Skills
- Presentation Skills
- Computer Literacy
- Time Management
- Communication Skills
- Optimistic
- Patient
- Gentle to Toddlers
- Storytelling
- Clerical Skills
- Willing to be trained for professional growth and development.

## EDUCATION

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**Bachelor's Degree in Secondary Education major in Biological Science** June 2013-March 2017  
University of Mindanao Tagum College, Tagum City, Philippines 8100

**Secondary School Diploma** June 2009-March 2013  
Poblacion, Maragusan, Compostela Valley Philippines 8808

## AWARDS, HONOURS AND CERTIFICATES

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Resource Speaker/ Trainer (Maragusan National High School)

2023

- Training Workshop on the Manipulation of Science Laboratory Apparatus and Equipment and Safety Measures

## **CHARACTER REFERENCE**

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Vera Mae P. Casila	Dietician/ Nutritionist	09971037610
Maria Cecilia Q. Alcala	College Instructor	mariaceciliaalcala@gmail.com

## **VOLUNTEER EXPERIENCE**

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Reading Teacher to Pupils	2018
<ul style="list-style-type: none"><li>• Teach the kids in learning to read through basic phonics, identification of words, etc.</li></ul>	
Tree Planting	2017
<ul style="list-style-type: none"><li>• Massive synchronous planting of Fruit-bearing Trees in our local mountain areas.</li></ul>	
Adopt-A-Day-Care-Center Program	2013-2017
<ul style="list-style-type: none"><li>• Provide childcare assistance to day care centers in our province of Davao de Oro</li></ul>	