

Charlene Nicole I. Purisima, RMT

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Objective:

To find a suitable, challenging and growth oriented position where I can best utilize my knowledge and full potential to a maximum level enabling me to contribute to the organization. To be able to improve my knowledge, skills, and acquire experiences that would enrich more of my understanding in this field I have chosen to be one of the best.

Skills:

- Customer Service Oriented
- Knowledge of Laboratory Work and Analysis (Clinical Chemistry, Immunology and Serology, Clinical Microscopy, Microbiology, Hematology and Blood Banking);
- Proficiency in electronic health record management systems, such as BIZBOX.
- Knowledge of medical laboratory equipment, techniques, tests, and procedures.
- Knowledge in preparing and analyzing biological samples.
- Proficiency in inventoring supplies and maintaining laboratory equipment.
- Ability in summarizing and reporting test results.
- Extensive experience in collaborating with healthcare providers and specialists.
- Knowledge of best practices and advancements in the field of laboratory sciences.
- Outstanding written and verbal communication skills.
- Being able to work independently or as part of a team
- Knowledge of handling customer complaints
- Attention to details and good observational skills
- Computer Literate: MS Office, Canva
- Ability to identify critical issues and respond quickly
- Work independently and collaboratively
- Empathy and Compassion
- Ability to carefully read and follow directions
- Flexibility in work duties and schedule
- Can Undergo Training

Education:

Bachelor of Medical Laboratory Science

Republic Act 1080 License

University of Northern Philippines

Vigan City, Ilocos Sur

2018

Divine Word College of Vigan

Vigan City, Ilocos Sur

2014

Elementary School

San Ildefonso Ilocos Sur

2010

Experience:

Medical Technologist - Ilocos Sur

Metro Vigan Hospital March 31, 2022 - Present

January 17 2022 - March 30, 2022 - Probationary

August 30, 2021 - November 15, 2021 - Reliever

1. Preparing biological samples for testing, including tissue, blood, urine, spinal fluid, and gastric juices.
2. Performing serological, bacteriological, hematological, and microbiological examinations on samples.
3. Conducting blood group, type, and compatibility tests, as well as full blood counts.
4. Counting the cells in prepared samples, as well as microorganisms, including bacteria or parasites.
5. Determining whether sample parameters fall within normal ranges and identifying abnormalities.
6. Summarizing results and reporting findings in electronic format to referring physicians and medical specialists, as well as collaborating on patient care.
7. Inventoring laboratory stock and supplies, as well as ordering replenishments.
8. Maintaining and calibrating equipment, including analyzers, colorimeters, flame photometers, and spectrophotometers.
9. Adhering to best practices in medical laboratory sciences and keeping up with advancements in the field.

Administrative Aide - Ilocos Sur

Philippine Science High School

February 1, 2020 - August 28, 2021

1. Handling office tasks, such as filing, generating reports and presentations, setting up for meetings, and reordering supplies.
2. Providing real-time scheduling support by booking appointments and preventing conflicts.

3. Making travel arrangements, such as making hotel and restaurant reservations.
4. Screening phone calls and routing callers to the appropriate party.
5. Using computers to generate reports, transcribe minutes from meetings, create presentations, and conduct research.
6. Greet and assist visitors.
7. Maintain polite and professional communication via phone, e-mail, and mail.
8. Anticipate the needs of others in order to ensure their seamless and positive experience.

Administrative Aide - Ilocos Sur Philippine Science High School

August 7, 2019 - January 31, 2020

Internship - Ilocos Norte Department of Pathology and Laboratories

January 15 - August 5, 2018

Training Certificate:

- **20th Newborn Screening Convention: Milestones and Advances in Newborn Screening** October 3, 2022
- **Integrated Training on COVID-19 Detection for Health Professionals** July 26-29, 2022
- **57th PAMET Annual Convention** December 1-4, 2021
- **Laboratory Biosafety Session** November 20, 2021
- **Laboratory Spill Drill Training** November 20, 2021
- **Laboratory Systems Centers for Disease Control and Prevention**
November 20, 2021: **Basic Molecular Biology**
- **Module 1: Basic Science**
November 21, 2021: **Basic Molecular Biology**
- **Module 2: Laboratory Practice**
November 21, 2021: **Basic Molecular Biology**
- **Module 3: Nucleic Acid Extraction**
November 22, 2021: **Basic Molecular Biology**
- **Module 4: PCR and Real-Time PCR**
- **19th National Newborn Screening Virtual Convention: Towards A Smart Expanded Newborn Screening Program** October 5 – 7, 2021
- **25th PAMET Midyear Convention** May 19-21, 2021
- **Basic Life Support Training** February 09, 2020
- **Blood Letting Activity** March 09-10, 2018

Volunteer:

Medical Mission

- April 07, 2019: Iboy, San Ildefonso, Ilocos Sur
- March 24, 2019: Kinnaman Tirisan, San Ildefonso, Ilocos Sur

- December 12, 2019: Bungro, San Ildefonso, Ilocos Sur
- February 05, 2020: Philippine Science High School
- February 09, 2020: Calay-ab, Sto. Domingo, Ilocos Sur