

RUBY ANNE GUEVARRA

SALES AREA MAINTENANCE /
CASHIER

 09771923316

 guevarrarubyanne8@gmail.com

 Sto.Tomas
Batangas, Philippines 4234

PROFILE

Highly motivated Sales Associate with extensive customer service and sales experience. Outgoing sales professional with track records of driving increased sales, improving buying experience and elevating company profile with target market.

SKILLS

- Time Management
- Excellent interpersonal skills
- Multi-tasking
- Competent in MS Applications
- Opening and closing procedures
- POS Systems
- Money handling

EXPERIENCE

SALES AREA MAINTENANCE/ CASHIER TEAM LEADER

Staffwise Solutions Inc (Seven Eleven), Tanauan Batangas
2018 - 2022

- Quickly and accurately counted drawers at start and end of each shift
- Monitored areas for security issues and safety hazards
- Facilitated and logged store opening, closing and shift changes.
- Helped customers complete purchases, locate items and join rewards program.
- Operated POS cash register and equipment to collect payments
- Trained team members on cash register operation to collect payments.
- Received and processed customer payments.
- Maintained and updated security protocols for front desk operation.
- Maintained stock to meet expected customers demand.

REFERENCES

JEAN RACHEL L. FRANCISCO

Food Service Supervisor | Mcdonald's
Canada
jeanraciel@gmail.com |
09155000093

EDWARD NAVAREZ

Seven Eleven Start Up - Area Manager
edwarnaarrez@gmail.com |
09123643561

ERIC BAÑAREZ

Seven Eleven Sales Area Manager
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EDUCATION

ASSOCIATE OF SCIENCE : COMPUTER SCENCE

Laguna State Polytechnic University - San Pablo City Laguna
2014 - 2016