

Jannine Reyes

I am hardworking, honest, and eager to learn new things.



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EXPERIENCE

Roseberry Supermarket, Abu Dhabi U.A.E — Check-out Operator

FEBRUARY 13, 2017 - FEBRUARY 3, 2019

Duty and Responsibility as Checkout Operator

- Handling daily accounts and maintaining inventory
- Weigh items and sold by Volume
- Greet and assist customers.
- Complete and maintain non-monetary reports and records
- Monitor check out stations to ensure that they have adequate cash Available.
- Offer customers carry out service at the completing of transactions.

Red Ribbon Cake Factory, Pasig City, Philippines — Inspector (Seasonal Contract)

APRIL 10, 2015 - JUNE 19, 2015

Duty and Responsibility as Inspector.

- Inspect the Quality of the product that is out of the machine.
- Check the manufacturing date and expiration.
- Check the wrap of the items.

Sanford Marketing Corporation (SMCo-ardi), Cainta Rizal, Philippines — Cashier

JULY 30, 2013 - DECEMBER 30, 2013

Duty and Responsibility as Cashier

- Scan the item that the customer purchased.
- Issuing a customer bill
- Greet and say thank you.

PizzaHut, Taytay Rizal, Philippines — Service Crew (OJT)

JANUARY 29, 2013 - MARCH 24, 2013

Duty and Responsibility as Service Crew

- To be Employed as a servant
- To Meet The Needs Of Customer And Serve Properly

Kuhala Bay Resort, Cardona Rizal, Philippines — Front desk (OJT)

OCTOBER 4, 2012 - DECEMBER 1, 2012

Duty and Responsibility as Front office

SKILLS

- Teamwork collaboration.
- Time management
- Cashiering
- Data encoder
- Customer Service

CERTIFICATES

January 29, - March 24, 2013
ICCT COLLEGES FOUNDATION INC. Successfully Completing 300hrs. Of ON THE JOB TRAINING (OJT) In Pizza Hut Sm Taytay Restaurant Support Center, Aurora Tower, Araneta Center, Quezon City. Philippine's

October 4, 2012 - December 1, 2012
ICCT COLLEGES FOUNDATION INC. Successfully Completing 300hrs. Of ON THE JOB TRAINING (OJT) In Kuhala Bay Resort. Cardona Rizal Manila, Philippines

November 3, - November 5, 2011
Manila, Philippine's Roving Computer and Speech Training Center (IRCTC) In Partnership with Technical Education and Skills Development Authority (TESDA) Completed the prescribed no. of hrs. For the course on · BASIC APPLICATION SOFTWARE

April 6, 2012
Manila Philippines Technical Education and Skills Development Authority (TESDA) with National Certificate(NCII) For having competency requirements as BREAD AND PASTRY PRODUCTION > CERTIFICATE

- Perform the function of a link between the management
- Perform the budgeting function
- Resolve guest problems quickly, efficiently and courteously.
- Coordinate with the sales and marketing team to ensure maximum sales of hotels/resorts.
- To Greet And Welcoming The Customer Needs

NO: 12040502009752 Was valid until April 6, 2017

April 13, 2012 Manila
Philippines Technical Education and Skills Development Authority (TESDA) with National Certificate (NCII) For Having Competency Requirements BARTENDING > CERTIFICATE NO: 12040502005552 Was valid until April 13,2017

EDUCATION

Icct Colleges Foundation, Taytay Rizal, Philippines — Associate in Hotel and Restaurant Management

2011 - 2013

Bernardo F. San Juan National High School, Cardona Rizal, Philippines — High School Diploma

2010 - 2011.

PERSONAL INFORMATION

BIRTHDATE : April 22,1995

HEIGHT : 5'2

WEIGHT :46lbs.

CIVIL STATUS : Single

CITIZENSHIP : Filipino

PASSPORT NO : P0547804B

PROJECTS

Retail Industry — POS operator

This simple project is a web-based application that can help businesses to manage their day-to-day transactions. This can help to ease the work of the management or cashier of the business to do transactions with their clients. It also helps to store the transaction details and retrieve the transaction records without hassle.

JANNINE AGUILAR REYES

