

**Chinosa Mishael Oghenewogaga**  
6, Ogo-Oluwa street of community Avenue Osuke Ijaba Road Feru Ota Ogun State-Nigeria  
mishaelino@yahoo.co.uk · (234) 812-1148-584

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## Logistics Profile

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*Accomplished in developing effective processes and directing complex logistics functions for companies.*

Excel at coordinating tasks of numerous internal divisions and external agencies to ensure rapid, accurate delivery of equipment, materials, and resources. Advanced expertise in reviewing invoices and shipping manifests to ensure full compliance with local customs and international regulations. Track record of identifying redundancies and maximizing resources to streamline operations. Proficient in a variety of logistics and supply chain management, both proprietary and commercial.

### Areas of Expertise

- Distribution Management
- Quality Assurance
- Inventory Control Processes
- Standards / Procedures Compliance
- Continuous Process Improvement
- Vendor and Staff Relations
- Transportation / Materials Handling
- Training and Leadership

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## Professional Experience

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### **M&J Logistics & Storage Limited** **Director/Logistics Manager, 12/2017-Present**

Organising the storage and distribution of goods. Ensuring that the right products are delivered to the right location on time and at a good cost. Arranging for transportation of goods, stock control, warehousing and monitoring the flow of goods. Coordinating the supply chain effectively and liaise with suppliers of raw materials, manufacturers, retailers and consumers, delivery times and transport costs, allocate and manage staff resources according to changing needs, manage staff, liaise and negotiate with customers and suppliers, develop business by gaining new contracts, analysing logistical problems and producing new solutions, understand, continually try to improve and develop business performance within the constraints of legislation, fuel costs and rising environmental pressures, implement health and safety procedures, manage staff training issues, motivate other members of the team, set objectives, plan and manage projects, work on new supply strategies, plan vehicle routes

### **On Target Global Logistics Solution Nigeria Limited** **Logistics Manager, 3/2014 – 12/2017**

Managing over 50 fleets that are constantly on transit, coordinating all logistics activities which involves managing and motivating assigned logistics team members, managing and overseeing dispatching, routing, shipping activities to ensure safe, prompt, and accurate delivery of goods in transit, overseeing the transportation and logistics section of other companies to make sure delivery officers delivers their consignment to the right place with the right product within a lean time possible as third party logistics, recruiting logistics personnel's, managing conflicts with staff or other contractors, building and developing the company by increasing clients through effective marketing and visibility, effectively tracking of all fleets in transits at all time, communicating operational needs to senior management, providing technical support on logistics processes, manage and maintain accurate filing systems with documented and supported records of actions for audit purposes and transparency. Maintain comprehensive delivery records and facilitate management of company's accounts by invoicing customers, collecting payments, and providing records of transaction.

### **Intelligent Data Limited Lagos** **Head Truck Driving School 5/2011 – 3/2014**

Conduction training and refresher remedial drivers course for truck drivers, recruiting, managing and conducting drivers and guarantors background check for companies to ensure a credible personnel and timely delivery of goods to customers, preparing notes and curriculums for students, composing safety, defensive driving tips for haulage and logistics magazines

### **Watch-Tower Society of Jehovah's Witnesses** **Truck/Tractor Trailer Driver, 10/2004 – 5/2011**

Driving varieties of cars, buses, trucks, trailers and tankers across the 36 states in Nigeria. Backhauling correspondences to the office, packaging order request for the next shipment, filing correspondences, compliance with all regulations governing safe

defensive driving, handling of flammable and hazardous materials. Maintained consistent on-time delivery record with 90% of all orders arriving ahead of schedule.

Recognized for outstanding professional achievement, earning company's Safe Driving Award for three years running.

**Key Achievements:**

- Achieved 99.5% average delivery rate on all consignments with no loss of materials or assets.
- Identified and corrected efficiency bottlenecks, which resulted in faster, more accurate supply shipments.
- Played an integral role in creating new automated method for property tracking procedures to increase accuracy and accountability.
- Key player on team that consistently exceeded stated objectives on all projects.
- Led all teams in developing effective transportation-management systems to minimize loss and maximize performance.

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**Education & Training**

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**Professional Higher Diploma in Occupational Health and Safety Administration 2019 - 2021**

(Major: Occupational Health and Safety)

Rivers State College Of Health Science and Management Technology

**Bachelor of business Administration, 2014 – 2016 Awaiting result**

(Major: Logistics Management)

Atlantic International University (Online Education)

**Professional Diploma in Occupational Health and Safety Administration 2013 - 2015**

(Major: Occupational Health and Safety)

Rivers State College Of Health Science and Management Technology

**Office Management, 2013**

(Diploma)

Newstart Institute (Online Education)

**Iguogbe Mixed Secondary School Iguogbe, 1995-2001**

(School Cert)

**Uwhemuwhe Primary School Uwhemuwhe, 1988 – 1994**

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**Professional Development**

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- Leadership and Supervision
- Project Management Professional
- International English Language Testing System
- People skill, Analytical skill,
- Flexibility skills, Computer skills
- First Aider
- Diversity Training
- Trade Logistics Specialist
- Project Management
- Communication skills,
- Certified International Import & Export Professional