

AldrinVictor D. Lao

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Objective:

To be a part of the challenging team which strives for the better growth of the organization and which explores my potential and provides me with the opportunity to enhance my talent with an intention to be an asset to the company.

WORK EXPERIENCE:

Hummingbird Bakery UAE

Restaurant Manager Present - Promoted

PIC Certified

January 2021 – Present

Gourmet Gulf LLC

- **Supervised efficient working of Supervisor and staff in the Café.**
- **Trained new employees in managing the café work and conducted improvement program for employees.**
- **Reviewed performance and provided counseling to personnel if required.**
- **Maintained stock and ensured optimal quality of food and beverage ordered and sold in the café.**
- **Monitored all customer complaints and initiated steps to resolve it efficiently.**
- **Prepared staff schedules for weekly basis.**
- **Prepared staff attendance for monthly Basis for payrolls.**
- **Developed and maintained cash control procedure.**
- **Ensured cleanliness in the café.**
- **Managing Food cost and Stock Inventory in weekly Basis.**
- **Managing Recipe costing.**
- **Monitor Café regular basis and ensured compliance to all sanitation and safety standards for the guest.**
- **Participated in various meetings, analyzed problems and recommended resolution.**
- **Proficient with POS System and MS Office.**
- **Developed strategies to achieve weekly and monthly targets.**
- **Ordered and Requisitioned food and other supplies needed to ensure efficient operation.**
- **Prepare all required paperwork, including forms, report and projection in an organized and timely manner.**
- **Create Detailed reports on weekly, monthly and annual revenues and expenses**

Hummingbird Bakery UAE
Kitchen Supervisor
Cake Maker/Baker / PIC Certified
September 2016 December 2020
Gourmet Gulf LLC

Responsible for baking goods, including scones, cakes and breads throughout the day, and for maintaining high levels of food hygiene and cleanliness.

- **In charge in the Kitchen**
- **Inventory counting**
- **Inventory Stock take**
- **ERP user**
- **Creating recipe using ERP**
- **Recipe Booking and Posting in ERP**
- **Have knowledge in Food Costing**
- **Recipe Costing**
- **Ordering stocks**
- **Making Cakes, Loaves muffins and Brownies.**
- **In house preparation of cakes, loaves and brownies mixes**
- **Knowledgeable in Baking**
- **Doing Demand Planning for Whole month production targets.**
- **Ensure all food safety and company standards were met and exceeded**
- **Ensuring that the daily bakery range is made to a high standard in a timely, safe and consistent manner.**
- **Monitoring ovens**
- **Developing and testing of new recipes.**
- **Able to work according to tight production schedules.**
- **Baking, icing and decorating cakes. Cleaning areas after use.**
- **Cleaning bakery machinery, equipment, storage and preparation areas.**
- **Keeping the bakery area safe for staff and customers alike.**
- **Making sure freshly baked food is available for customers**
- **Ensuing that baking equipment is fully functional and stored correctly.**
- **Experience of using kitchen equipment such as a rolling pins, industrial mixing machines and industrial ovens**

PANDA EXPRESS

Dubai, UAE

LINE COOK / COMMIS / PIC Certified

September 2014 – September 2016

Gourmet Gulf LLC

- **Cooked mains and sides Entree.**
- **Prepares and cutting of Meats, Chicken, Seafood, Vegetables and Sauces.**
- **Prepares Meats, Chicken, Seafood margination.**
- **Stock Inventory**
- **Ordering of stocks.**
- **Provide an excellent customer service**
- **Serve Foods**
- **Cleaning machinery, equipment, storage and preparation areas.**
- **Able to work according to tight production schedules.**

Educational Background:

2008 – 2012	STI College – Kalibo Bachelor of Science in Information technology
2007 – 2008	Filamer Christian University Bachelor of Science in Nursing
2004 – 2007	Aklan Valley High School
2003 – 2004	Aklan Catholic College High School
1997 – 2003	Batan Elementary School

Seminars Attended:

- Person In Charge Certification
Gourmet Gulf Internal Training
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- Basic Fire Safety Level 1.
September 25,2019
- Basic Food Hygiene
Pillsbury Dubai, UAE
December 2015
- Student Seminar for Safety & Security, Disaster Preparedness and Information
Dissemination and Drugs, Alcohol and Smoking Problems of Students
APSTA Training Center Kalibo
August 1, 2011

Personal Background

Mother's Name: Rosevil D. Lao

Father's Name: Arnel F. Lao

Sex: Male

Place of Birth: Kalibo, Aklan, Philippines

Date of Birth: October 25, 1990

Citizenship: Filipino

Height: 5'5"

Religion: Roman Catholic

Language or Dialect Spoken: English.

References:

Crizel Ann Mendez

Receptionist

0567078148

Irene Omania - Andi

Restaurant General Manager

YO! Sushi UAE

0567282027

