

Terrence Joseph Gabrang

Warehouse Man/Staff

Pasig 1607

nicolas.iamjho1210@gmail.com

+63 929 126 8118

In response to a job advert stating that you are looking for a Warehouse Man/Staff to join your team, I gladly and enthusiastically submit my application. I believe I am qualified for the job because I am able to work under extreme pressure.

I enjoy the dynamic nature of working in a warehouse, in being able to handle different tasks. I've heard of your company's values and integrity in how you support employees and create a professional and enjoyable working environment. I wish to expand my skills and advance to a new phase in my warehouse work, and I believe your company offers the professionalism and expertise to enable me to grow.

I place a high value on providing excellent customer service and completing all orders on time. Your company appears to value long-term client relationships, which I admire and respect. This emphasis on customer satisfaction is consistent with my professional standards, and I couldn't be happier to work for a company that understands its importance.

My previous employer gave me valuable feedback on my ability to organize shipments and assist my team in completing tasks on time. My time management techniques enable me to complete my weekly objectives on time, if not ahead of schedule. This feedback prompted me to provide additional assistance to my teammates who needed help organizing and managing shipping schedules, which was especially useful when meeting deadlines under duress.

Willing to relocate: Anywhere

Work Experience

Warehouse Worker

Focus Global Inc. - Mandaluyong

October 2016 to Present

- Team Work
- Coordination
- Organization.
- Planning.
- Time management.
- Reporting skills.
- Inventory control.
- Documentation skills.
- Creativity.
- Interpersonal Skills.
- Critical Thinking.
- Problem Solving.

- Public Speaking.
- Customer Service Skills.
- Teamwork Skills.
- Communication.

Warehouseman

Universal Robina - Pasig
September 2010 to 2015

Warehouse workers are responsible for performing an array of duties such as receiving and processing incoming stock and materials, picking and filling orders from stock, packing and shipping orders, or managing, organizing and retrieving stock.

- Teamwork.
- Coordination.
- Organization.
- Planning.
- Time management.
- Reporting skills.
- Inventory control.
- Documentation skills.

Machine Operator

Universal Robina - Pasig
October 2009 to March 2010

A Machine Operator is a professional who is responsible for operating their assigned machinery. They ensure their machine runs smoothly, works at capacity without issue and is appropriately maintained.

- Problem solving.
- Decision making.
- Concentration.
- Attention to detail.
- Teamwork.
- Able to follow instructions and production schedules.
- Able to act quickly when a problem arises.
- Accuracy
- Good communication skills
- The ability to work well with others.
- Patience and the ability to remain calm in stressful situations.
- The ability to operate and control equipment.
- To be flexible and open to change.
- Physical skills like strength and coordination.

Education

Secondary School

Skills

- Warehouse Experience
- Shipping & Receiving
- Forklift
- Pallet Jack
- Warehouse Distribution Experience
- Packaging
- RF Scanner
- Load & Unload
- Order Picker
- Inventory Control
- Logistics
- Sales
- Cleaning Experience
- Heavy Lifting
- Picking and packing
- Order Picking
- Cooking
- Communication skills
- Organisational skills
- Manufacturing
- Organizational Skills

Languages

- English - Intermediate

Awards

Focus Star- Willingness to Learn

December 2017

Certifications and Licenses

Class 1 Drivers License