

DAISY GELUA GEPITAN

Lot 14 Blk.6 Goldenrod St. Greenland Subd., Cainta, Rizal Philippines 1900
Mobile No.: +639190088689
E-mail Address: daisygepitan@yahoo.com / daisygepitan@gmail.com



PERSONAL INFORMATION:

Age: 33
Birthdate: July 6, 1989
Birthplace: Bulan, Sorsogon
Sex: Female
Nationality: Filipino
Civil Status: Single
Religion: Roman Catholic
Nationality: Filipino
Height: 5'2ft
Weight: 48kg

EDUCATIONAL BACKGROUND:

BACHELOR DEGREE

UNIVERSITY OF THE EAST
2219 Claro M. Recto Ave. Manila
4 Years Course - Business Administration Major in Management
(2006-2010)

SECONDARY EDUCATION

CAINTA CATHOLIC COLLEGE
A Bonifacio Ave. Cainta, Rizal.
4 Years Highschool
(2002-2006)

PRIMARY EDUCATION

CAINTA CATHOLIC COLLEGE
A Bonifacio Ave. Cainta, Rizal.
6 Years Elementary School
(1996-2002)

WORK EXPERIENCE:

- **YULON FINANCE PHILIPPINES CORPORATION**

(Used Car Financing Company)

17TH Flr The Curve Bldg. 32nd Street Corner 3rd Avenue Bonifacio Global City Taguig, Philippines.

Assigned Department – SALES USED CAR LOAN

Position:

Senior Officer/Account Officer – (December 05, 2022 - Present)

- Market Research, Look for used car dealers and promotes company and product.
- Field work, established good relationship with car dealers.
- Get auto loan application form from dealer.
- Call Client for KYC to verify information and documents needed in the loan application.
- Encode loan application in system Yulon Loan System
- Process account for credit approval.
- Once loan approved, will release unit, meet the client for contract signing of PNCM and other loan documents.
- Collect all documents deficiency for booking.

- **ORICO AUTO FINANCE PHILIPPINES INC**

(Used Car Financing Company)

Unit 214 21st floor The Podium West Tower ADB Ave. Ortigas Center Brgy. Wack Wack Mandaluyong City, Philippines.

Assigned Department - SALES AND MARKETING

Position:

Junior Officer/Account Officer – (January 09, 2020 – November 29, 2022)

- Market Research, Look for used car dealers and promotes company and product.
- Field work, established good relationship with car dealers.
- Get auto loan application form from dealer.
- Call Client for KYC to verify information and documents needed in the loan application.
- Encode loan application in system FINNONE CAS/MCAS
- Folder documents of client, forward to Credit Team for loan approval.
- Once loan approved, will release unit, meet the client for contract signing of PNCM and other loan documents.
- Collect all documents deficiency for booking.

- **STERLING BANK OF ASIA**
(Savings Bank Company)
1F Sterling Bank Corporate Centre Ortigas Ave. Greenhills San Juan City Philippines.

Assigned Department – SALES AUTO LOAN

Position:

Level 4 Sales Marketing Assistant – (April 01, 2019 - January 08 2020)

- *Received Documents From Car Dealer. Review Documents, Request for Bank Checking and other Credit Investigation Reports.*
- *Input data in ICBA/LOS system.*
- *Collect all documents deficiency for booking.*

- **RCBC BANKARD SERVICE CORPORATION**
(Credit Card Company)
30/F Robinsons Equitable Tower #4 ADB Ave. Corner Poveda St. Ortigas Center, Pasig City Philippines.

Assigned Department – ACCEPTANCE SERVICE GROUP

Position:

Level 4 Pre-Screener – (December 16, 2014 - August 08, 2018)

- *Prescreens documents of RCBC credit card application submitted to by Agents, Branch, and cobrands (Sta. Lucia Malls, Landmark Mall, Wilcon, HBC, Mango, etc.).*
- *Verify information, documents and process application by computing applicant's proof of income and validity of its documents. I also process merchant applications for POS Terminal.*