

# Ailyne Dela Cruz Tono

6171 Gabaldon St., Poblacion,  
Makati City, 1210  
+6399155901599  
1983ailynetono@gmail.com

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## Objectives

Provide excellent customer service. Perform duties according to standard operating procedure. Provide support and assistance to pharmacist. Ability to multi-tasking job with effective communication, organizational and problem solving skills.

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## Educational Background

### Bulacan Agricultural State College

Philippines  
Bachelor of Science in Agricultural  
Education  
2004

### Bulacan National Agricultural State College

Philippines  
Secondary  
2000

### Bubulong Malaki Elementary School

Philippines  
Elementary  
1990

## Skills

- Ability to read prescriptions
- Efficient and accurate
- Multi-tasking
- Organizing/labelling
- Excellent customer service

## Key Responsibilities

- Greet customers with sincere smile
- Dispense pharmaceutical products
- Perform compute operations
- Check the inventory of the stocks, expiration date
- Arrange display and monitor supply
- Transact different kind of mode of payments
- Maintaining cleanliness of work

## Work Experience

### Pharmacy Assistant

**Mercury Drug Corporation**  
August 2007 to Present

### Cashier

**Family Health and Beauty Corporation (Watsons)**  
January 2007- June 2007

### Cashier

Puregold Price Club, Inc.  
September 2005 - February 2006

### TESDA Certificate

NC III Pharmacy Services  
January 18, 2019 valid until January 17, 2024

## Seminars

### Merfaco Leadership Seminar #126

April 19-21, 2010

### Continuing Education for Pharmacy Assistant II

July 2-3, 2012

### Continuing Education for Pharmacy Assistant III

Nov. 28-29, 2016

### Continuing Education for Pharmacy Assistant IV

July 16, 2018

### Continuing Education for Pharmacy Assistant V

August 15-17, 2021

## References

Ruth Wage  
Branch Manager, Registered Pharmacist  
Mercury Drug Corporation  
8956927/ ruthxwage@gmail.com