



JORGIE T. TUMAMAO

PROFILE

A confident and highly organized administrative professional with experience working with retail for a decade. I set up and maintain good customer relations which requires me to be hardworking, focused, and fascinated.

CONTACT

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ADDRESS:
2459 DECENA ST. PASAY CITY
BIRTHDATE:
August 28, 1977
TIN#:
SSS#:0033-2048712-2

EDUCATION

Esteban Abada High School
1993-1994

WORK EXPERIENCE

CONCENTRIX MEGAMALL
CUSTOMER SERVICE REPRESENTATIVE
TECH SUPPORT/WEBSITE
MAY 14, 2021 up to PRESENT

ALORICA PHILIPPINES INC.
CUSTOMER SERVICE REPRESENTATIVE
FEBRUARY 4, 2020-MAY 14, 2021

LYNCOR INC. -BAYO
DEPUTY GENERAL MANAGER
2003-FEBRUARY 2019

ADENIP INC. FOLDED and HUNG
STORE MANAGER
2000-2003
Overseeing the entire STORE branch operations. Strategic Sales to compete versus the previous year.

SKILLS

COMPUTER LITERATE
MS WORD/EXCEL/POWERPOINT
GOOD COMMUNICATION SKILL
DRIVING SKILL