

# IRENE S. BLANCAFLOR

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## Professional Summary

I have graduated and passed the licensure examination in the Philippines as a Geodetic Engineer and have started work to help me in my studies even before I passed the Board Examinations. As a geodetic/geomatics engineer by profession, but can also work as land survey assistant/technician/technologist, I am very much equipped with the knowledge and skills needed for this kind of job.

But I am open to every entry level position in any working environment that may or may not be apt to my qualifications. I am very adaptive and can work effectively either as a team player or alone. I am very much hardworking and quick to learn new things and strategies and am very welcome to embrace new knowledge as well.

## Work Experience

### LPC Engineering Services (Naga City, Camarines Sur, Philippines) January 2006 – Present

#### 1. **Geodetic Engineer / Geomatics Engineer:**

I am the one in-charge of the analysis and processing (survey calculations) of all field works from the initial preparation & gathering of data for survey to field analysis and up to the preparation or generation of boundary survey maps (subdivision plans, topographic plans, etc.) that are resultant of the field survey conducted.

#### 2. **Assistant Chief of Party:**

I have acted as Assistant Chief of Party of various projects from the government like cadastral survey projects, parcellary, delineation of protected areas, public land subdivision surveys, project controls and political boundary surveys, & agrarian reform surveys. I have also acted as Assistant Chief of Party for subdivision, relocation, topographic, and as-built surveys for private clientele.

#### 3. **Assistant Office Manager:**

In the absence of the owner/manager, I stand on her behalf for client calls and meetings and make sure that all queries are answered appropriately. I see to it further that the office personnel and survey teams are given their daily schedules and follow up on their individual tasks.

I am the one tasked to make reports needed by clients, assist in the preparation of bidding documents, & make final reports for the accomplished job orders.

I manage both office and fieldwork personnel and check on their individual accomplishments.

### Department of Agrarian Reform (Naga City, Camarines Sur, Philippines) April 2005 – November 2007

#### 1. **Processor:**

The preparation of all field survey plans and computations are assigned to me which are then submitted for validation and approval.

### Department of Environment and Natural Resources (Legazpi City, Albay, Philippines) Dec. 2002 – Mar. 2005

#### 1. **Preliminary Examiner:**

I am the one receiving all complete survey returns (i.e, survey plans, computation sheets, documents) that were being submitted by the entire region for verification and approval. I check on its completeness with regards to the documents submitted and must pass the standards set by the agency.

I attend to all clientele follow ups on the approval of their survey plans and answers queries either oral or written communications.

I also prepare monthly accomplishments of all the submitted, verified, and approved survey plans.

**2. Geodetic Engineer / Geomatics Engineer:**

I also verify, recompute, cartograph, and read documents as part of the verification process of a complete survey. These are then used for titling purposes upon approval of the agency.

I project subdivision plans and titles on cadastral maps and land classification maps as part of the verification process.

**Naga College Foundation** (Naga City, Camarines Sur, Philippines) June 2002 – April 2003

**1. Engineering Instructor**

I taught engineering subjects to college students.

**ACRE Surveying & Development** (Loyola Hts., Quezon City, Philippines) June 2000 – December 2001

**1. Encoder / Geodetic Engineer**

Encoding, field data analysis, and preparation of final survey maps are my main jobs.

## Education (highest)

### **Bachelor of Science in Geodetic Engineering**

University of the Philippines (Diliman, Quezon City, Philippines) June 1994 to October 2000

Any additional details, e.g. Dean's List, Scholarship Awards

## Skills

### **Professional**

Communication: I am a good communicator both oral and written.

Data Insight: I am very keen to observations, very much organized, systematic, and quite particular even with small details.

Building Relationships: I am sociable, friendly, and very patient and hardworking. I can easily adapt to the environment and workplace.

### **Technical**

Microsoft Office, AutoCad, Land Desktop  
Moderate skills on Civil 3D, qGIS, Adobe Photoshop  
Had used: Spectra Precision Survey Office, Trimble Total Control, HuaceNav, CHC Rinex, Mapsource,

Can operate total stations, GPS (RTK & static mode), handheld GPS devices.

Can fly a drone (Mavic Air2s, Mavic Mini, & Phantom)

Computer literate and can operate office equipments.

## Languages & Other Interests

I can speak and write English understandably and legibly.

I can do active and voluntary works for communities in my spare time and do small farming activities.

And I never stop learning things for each day that I learn is a step closer to bigger knowledge.