

# Oliver Salarzon

Dedicated Housekeeping professional with history of meeting company goals utilizing consistent and organized practices. Skilled in working under pressure and adapting to new situations and challenges to best enhance the organizational brand.



## Work History

2018-06 -  
2022-05

### Jr Stateroom Steward

*Norwegian Cruise Line, Miami*

responsible for the daily servicing and cleaning of guest staterooms on a prompt and professional basis, and in accordance with the company's highest standards as outlined.

- Daily duties include thoroughly maintaining Staterooms, Suites, Bathrooms, and Hallways to Company standards. Daily service includes the immediate reporting of any maintenance required to a supervisor.
- Assists with cocktail parties, luggage handling to/from staterooms, embarkation duties, stateroom deliveries, and prompt laundry service as needed.
- Through the daily servicing of staterooms, provides frequent contact and service to guests in a warm, friendly and polite manner at all times and under all circumstances.
- Provides assistance during collection and deliveries of luggage from/to the staterooms.
- Responsible for keeping informed of all activities and locations throughout the ship in order to answer guest inquiries promptly and accurately.
- Maintains the trolley, hallway, locker and pantry areas at all times in accordance with USPH and SEMS rules and regulations.
- Performs other related duties as assigned or as directed. The omission of specific duties does not preclude the supervisor from assigning duties that are logically related to the position.



## Contact

### Address

Candon, Philippines 2710

### Phone

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### E-mail

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## Skills

Multitasking Abilities

Advanced

Dependable and  
Responsible

Advanced

First Aid/CPR

Advanced

Excellent Communication

Advanced

Organization and Time  
Management

Advanced

2016-05 -  
2018-05

### **At Your Service Runner**

*JW Marriott Marquis , Dubai*

- Test beepers and radios to ensure communications equipment works properly.
- Place requested items such as rollaway beds and refrigerators in guest rooms.
- Deliver extra towels, bathrobes, and other items to guest rooms.
- Provide complimentary toiletries to guests, such as toothpaste, razors, and shampoo.
- Deliver items (e.g., messages, mail, faxes, packages, flowers, sundry items, gift items) to guest rooms. Deliver rollaway, cribs, linens, toiletries, and other items requested by guests to guest rooms.
- May deliver food, beverage or other amenities and assemble orders to go.

2014-08 -  
2015-11

### **Room Attendant**

*Four Seasons Hotel and Resort, Dubai*

- Disposed of trash and recyclables each day to avoid waste buildup.
- Vacuumed, dusted and maintained common areas, hallways and waiting areas at elevators.
- Replenished guest room water glasses, toiletries and paper products.
- Responded to requests from patrons for linens and toiletries.



## **Education**

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2004-06 -  
2007-04

### **Bachelor of Science: Nursing Midwifery**

*University of Northern Philippines - Vigan City*

1996-06 -  
2020-03

### **High School Diploma**

*Saint Joseph Institute - Candon City*