

EUGENIA MONASTERIAL

Zone 3 San Vicente, Tabaco City
Albay 4511, Philippines
+63 9489394789
eugenia.monasterial@gmail.com

PROFRSSIONAL SUMMARY

Dependable daycare worker assistant with experience caring for children from infancy to age 6. Strong leadership skills and ability to guide children through learning games and daily activities, including playtime and mealtime. Team player who enjoys collaborating with others to plan age-appropriate educational activities for children.

SKILLS

Basic First Aid	Team Player
Basic Life Support	Organization and attention to Detail
Safety and Maintenance	Dependability

WORK HISTORY

- Daycare Worker Assistant** | *San Vicente Child Development Center*
San Vicente, Tabaco City | August 2004 to December 2005
- Supported early childhood educators in carrying out programs that promote the physical, cognitive, emotional, and social development of children.
 - Engaged children in activities by telling stories, teaching songs and preparing crafts.
 - Maintained daycare equipment, prepared healthy foods, and assisted in housekeeping.
 - Guided and assisted children in the development in proper eating, dressing and toilet habits.
 - Submitted written observations on children to early childhood educators or supervisors.
- Grade 1 Teacher** | *Department of Education, Philippines*
Quinastillojan Elementary School, Tabaco City | November 2006 to Current
- Planned, prepared, and taught integrated lessons to meet curriculum standards.
 - Adopted and worked towards the implementation of the school development plan.
 - Assessed, recorded, and reported on the development, progress, attainment, and behavior of one's pupils.
 - Worked cooperatively with other teachers, principal, and parents to help pupils reach learning objectives.
 - Implemented classroom management improvements to enhance class morale and engagement.
 - Keep classroom clean and organized supplies and decorated walls to create fun, nurturing settings and meet learning needs.
- Grade 2 Substitute Teacher** | *Department of Education, Philippines*
Oson Elementary School, Tabaco City | August 2006 to September 2006
Fatima Elementary School, Tabaco City | January 2006 to February 2006
- Followed classroom plans left by class teacher to continue pupils' education and reinforce core concepts.
 - Took over class for regular classroom teacher, managing assignments, pupils needs and record keeping.
 - Collaborated with teaching staff to implement coordinated educational strategies and pupils support networks.
 - Maintained day-to-day classroom management and discipline to promote learning initiatives.
- Cashier** | *Evaness Educational Supply and General Merchandise*
Tabaco City | May 2004 to December 2004
- Provided friendly service and assistance to clients promote costumers' loyalty, satisfaction, and sales.
 - Answered questions about store policies and addressed costumer concern.
 - Operated cash register for cash, check and credit card transactions with excellent accuracy levels.
 - Ensured shelves are clean and organized with proper rotation.
 - Worked flexible schedule and extra shifts to meet business needs.

EDUCATION

COLLEGE

Bachelor of Science in Elementary Education | Bicol University Tabaco Campus
Tabaco City, Philippines | March 24, 2002

VOCATIONAL

LIVE – IN CAREGIVER SKILLS ENHANCEMENT PROGRAM

VGB Center for Training and Development Corporation
Quezon City, Philippines | March 31, 2003 to October 10, 2003

HIGH SCHOOL DIPLOMA | Tabaco National High School

Tabaco City, Philippines | March 29, 1998

LICENSE

PROFESSIONAL TEACHER

License Number: 0766741
Registration Date: November 8, 2002

CERTIFICATION

VIRTUAL IN-SERVICE TRAINING FOR TEACHERS

INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICES

Education Technology Unit (ICTS-EdTech)
Pasig City, Philippines | August 30 – September 4, 2022

TRAINING ON STRATEGIES ON LANGUAGE LEARNING AND TRANSITION: IMPROVING EARLY GRADE LITERACY IN SCHOOL AND AT HOME

(TRAINING OF TEACHERS 1 – COHORT 2)
Tabaco City, Philippines | July 25 – August 8, 2022

ON-THE JOB TRAINING at Golden Acres (Elderly Care)

Quezon City, Philippines | November 4, 2003 to December 3, 2003

ON-THE JOB TRAINING at AFPMC Day Care Center (Child Care)

Quezon City, Philippines | October 13, 2003 to October 31, 2003

BASIC FIRST AID TRAINING

VGB Center for Training and Development Corporation
Quezon City, Philippines | September 24-26, 29-30, 2003 – October 1-3, 2003

BASIC LIFE SUPPORT TRAINING (Cardio-Pulmonary Resuscitation)

VGB Center for Training and Development Corporation
Quezon City, Philippines | September 22-23, 2003