



AGNES C. PAYOSING

I'm a trustworthy, flexible, and conscientious individual looking for a position that will allow me to expand my knowledge and skills so that I can deliver high-quality work.

PERSONAL DETAILS

Age: 31
Civil Status: Married
Religion: Christian
Phone: +639325153049
Address: Matthew St. JPMI Subdivision Ma-a Davao City, Philippines
Email: agnespayosing@sjp2cd.edu.ph

WORKED EXPERIENCE

VXI Global Holding B.V (Customer Service Representative)

March 2015 – July 2017

- Through live chat and emails, I support customers by providing helpful information, answering questions, responding to complaints, and walking customers through basic troubleshooting.

SixEleven Global Services and Solution

August 2014 to February 2015

- As an outbound sales representative, I reach out customers via phone calls to promote and offer our product, as well as answering customer queries.

LuxAsia Inc. (Beauty Consultant/Cashier)

February 2013 – November 2014

- As a Beauty Consultant, I demonstrated make-up techniques, suggesting and informing customers about the product details, like ingredients, application method, price, as well as showing the spirit of Omotenashi "(Hospitality)" for customers satisfaction.

Other companies I had previously work as a sales clerk (6 months contract)

- B.M Shoe Shop Company
- New City Commercial Center Inc.
- Leisure and Allied Industries Philippines Inc.
- Star Appliance Center Inc.
- VNF and Sons, Inc.

- As a sales clerk, I am not only selling products, but I am an all-around employee. Before the store opens and before our shift is over, I make sure that everything is neatly cleaned and set up. The same scenario will play out before we end our shift. I am also in charge of doing inventories and sales reports.

EDUCATION

High School Diploma

Ma-a National High School, Davao City, Philippines.

Year Graduated - 2009

College (Undergraduate)

University of Mindanao, Davao City, Philippines
BSBA-Management Accounting

Last School Year Attended - **2011**
1st Year College

St. John Paul II College of Davao
Special Needs Education

Present
3rd Year College

LANGUAGE

English	Intermediate
Tagalog/Visayan	Expert

SKILLS

- Adaptable
- Flexible
- Customer Service
- Confidentiality and Integrity
- Time Management
- Multi-tasking
- Team Work
- Fast Learner
- Stress Tolerance

HOBBIES

- Cooking
- Doing household Chores
- Fishing
- Teaching my kids