

LOVELY KAREN R. ANGELES

To obtain a position where I can maximize my skills, training experience and successful track record in customer service environment.

CONTACT

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GREENLAND
SUBDIVISION CAINTA
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SKILLS

- Microsoft Office
- MS Word, Excel and Power Point
- Canva
- Can work under pressure
- Ability to work in Shift
- Ability to do Overtime

WORK EXPERIENCE

CLS Events Place (Event Assistant)
November 4-30 2022
Cainta Rizal

Private Tutor
September-April 2022
Cainta Rizal

Army Navy (Cashier)
December 2019-August 2020
Rockwell Ortigas City

Aura Hospitality and Food Services
Built It Burger (Cashier/Waitress)
December 2015-October 2019
Doha Qatar

First Food Service
Texas Chicken (Cashier/Service Crew)
September 2012-October 2014
Dubai U.A.E

Goldilocks Inc.
Store Crew
January 2012-July 2012
SM North Edsa

CHARACTER REFERENCES

Loise Grace Fajaron
Supervisor
+97466015020

Juvilyn Liwanag
Seawoman
+639266758544

Dinah Cadlaon
Waitress
+639087008871

F&B JOB DESCRIPTION:

- Providing excellent wait service to ensure satisfaction.
- Taking customers' orders and delivering food and beverages.
- Making menu recommendations, answering questions and sharing additional information with restaurant patrons.
- Taking accurate food and drink orders, using POS ordering software, ordering slips or by memorization.
- Providing training and assistance to new joined cashier.
- Guiding and solving queries of customers.
- Greet and smiles with customers.

EVENTS DESCRIPTION:

- Conducting the event planning process.
- Collaborating with other team members, such as Event Planners or the Special Events Coordinator.
- Maintaining the future events calendar
- Ensuring a successful event and event attendees are satisfied.
- Liaising with the business development team and editorial department.
- Planning multiple events.
- Planning public and private events.
- Preparing event logistics and marketing materials.
- Managing public relations/being the first point of contact.
- Hospitality management and problem-solving.

EDUCATION

The University of Manila
Bachelor of Science in Hotel and Restaurant
Management
2005-2009