

Richard Vincent Delos Santos
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A. OBJECTIVE

Production Operator for less than 5 years, having an experience in operating slicer machine, cooking kettle, sealing machine and troubleshooting inline non conformances. Seeking a production operator position to better utilize my knowledge, creativity and skills in the food production line specifically in the meat processing industry. I am very passionate about work and have initiative, assertiveness, and self-direction. Have willingness to be trained and learn new things.

B. WORK EXPERIENCE

December 01, 2021 - present

*Lalamove Philippines
Delivery Courier*

Duties and Responsibilities:

- Ensures the customers for the safe delivery of their package.
- Have good customer communication skills.
- Delivering the packages to client in a timely manner.
- Ability to transport package with customer satisfaction.
- Being polite with customers.

December 03, 2016 - April 07, 2021

*CDO Foodsphere Inc.
Production Operator*

Duties and Responsibilities:

- Familiarization with cGMP, HACCP and ISO 22000:2005
- In-depth familiarity with food processes and equipment
- Great level of initiative, assertiveness and self direction
- Strong interpersonal and communication skills
- Ensures that specifications and standards are met and that proper corrective actions are implemented for identified deviations from the standards.
- Conducts trouble-shooting in case of deviations and non-conformances in frozen processed meat.
- Ensures that all standards on raw materials, processes and finish products including sanitation, Good Manufacturing Practices (GMP) and Food Safety (FS) are strictly followed and implemented.
- Follow food handling procedures and guidelines pertaining to food safety, sanitation and hygiene.

- Processed meat on an assembly line, maintain food handling and safety standards.
- Follow and enforce conformity to company policy and safety standards.

C. SKILLS

- Familiarization with the sealing machine used in the packaging area.
- Knowledgeable in operating sealing machine used in the Meat Manufacturing company.
- Have cooking skills.
- Ability to operate meat saw as meat cutting machine.
- Can operate slicer machine and cooking kettle in the production line.
- Keeping the work area clean and maintain food safety standards including meat slicing machine, sealing machine, knives and tools.
- Provide exceptional customer service to customers in order to provide a more positive customer experience.
- Ability to do repetitive tasks quickly and accurately
- Strong awareness of food safety, hygiene and sanitation practices.
- Have good practical skills and teamwork skills.
- High level of concentration.

D. EDUCATIONAL ATTAINMENT

Collegiate: ACLC College Meycauayan Campus
 Meycauayan, Bulacan
 Bachelor of Science in Information Technology
 2012- 2014 (Undergraduate)

E. PERSONAL BACKGROUND

Name: Richard Vincent Delos Santos

Age: 27

Birth Date: June 10 1995

Birth Place: 8 Rial St. St. Michael Subdivision, Meycauayan, Bulacan

Civil Status: Single

Citizenship: Filipino

Religion: Roman Catholic

Sex: Male

Height: 5'7"

Language: English, Filipino

I. REFERENCES

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Edna Visto

Section Head, Plant Operation and Supply Chain

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I hereby certify that all the information written here are correct with all my knowledge.

RICHARD VINCENT DELOS SANTOS

Applicant