

PROFILE

CAREER OBJECTIVE

Energetic and customer service-oriented individual. Provides top quality service and maintain a professional attitude all times. Work in pragmatic way in an organization where I can show my talent and enhance my skills to meet company goals and objectives.

Address: Vina Shelly, Aplaya,
Bauan Batangas
Date of Birth: October 11, 1989
Marital Status: Single
Nationality: Filipino
Languages: English, Tagalog
Bahasa Melayu
Passport no.: P9947998A

CONTACT

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rannemagana@gmail.com

REFERENCES

Mrs. Loreta Mendoza, RN
University of Batangas
Clinical Instructor
+63928 846 5584

Mr. Freddie Velasco
Starlite Ferries Inc.
Executive Chef
0995 908 6535

ROSE ANN MAÑIBO MAGANA

EDUCATION

TESDA (Cristo Rey Institute for Career Development)

March 2013- May 2013

FOOD AND BEVERAGE SERVICES NCII

UNIVERSITY OF BATANGAS

June 2006- April 2008

TWO YEAR NURSING HEALTH AIDE

WORK EXPERIENCE

STARLITE FERRIES INC.

Batangas City

Assistant Cook / Food Coordinator

February 2020 up to June 2022

- Monitored safety and sanitation of the kitchen
- Performed other various clerical duties in food services offices as required.
- Transported food or supplies to serving areas; ensured that areas are properly set up; assembled and replenished food, supplies, and equipment as required; ensured proper temperature of food and correct counter display; received and processed orders, apportioned, and serve food to customers.
- Delivered all food orders requested in a timely manner.

GASTRODOME SDN BHD

Kuala Lumpur Malaysia

Restaurant Supervisor

November 2013- July 2019

- Resolve customer complaints regarding food services.
- Greet and seat guests, present menus, and wine lists.
- Ensure the standards operation procedures, proper sanitations and safety procedures and techniques are followed.
- Maintain staffs by recruiting, selecting, orienting, and training employees, developing personal growth opportunities.
- Assigned duties and responsibilities, workstations in accordance with work requirements.
- Scheduled parties and take reservations.
- Maintain a high level of customer services in fast-paced work. Environment.
- Cash handling with computerized system using credit and debit card.

AH YAT ABALONE FORUM RESTAURANT

Bukit Timah, Singapore Waitress/

Service Crew

May 2012- December 2012

- Check with customers to ensure that they are enjoying their meals and take action to correct any problems.
- Serve food and beverages to patrons and prepare/serve specialty dishes to the table.
- Explain how various menus are prepared, describing ingredients and cooking method.
- Prepare tables for meals including setting up items such as linens, silverwares and glassware's.
- Perform cleaning duties such as sweeping and mopping floors, vacuuming carpets, tidying up server stations, taking out trash or checking and cleaning bathroom.
- Bring wine selections to tables with appropriate glasses and pour the wines to customers.
- Escort customers to their tables.



MARY MEDIATRIX MEDICAL CENTER

Lipa City

Nursing Attendant

January 2012 – April 2012

- Taking vital signs of the patients.
- Prescribed and explained the medication given by the doctor.
- Manage their files properly and confidentially.
- Provide quality health care to the patient.

BAUAN GENERAL HOSPITAL

Ylagan ST. Aplaya Bauan Batangas

Nursing Attendant

January 2010 – November 2011

- Taking vital signs of the patients.
- Prescribed and explained the medication given by the doctor.
- Manage their files properly and confidentially.
- Provide quality health care to the patient.

SKILLS

- MS Word, Excel and PowerPoint.
- Good multitasker
- Wine Service and Pairing
- Coffee Art
- Cooking and Baking

CERTIFICATES OF ATTENDANCE

- Basic Life Support (PNRC)
- First Aid training (PNRC)
- Orientation seminar D.O. 18 (Law of Contracting and Sub- Contracting)
D.O. 13 (Rules of Governing Employment of Workers in construction Industry).
- Proper BODY Mechanics (Mary Mediatrix Hospital)

CERTIFICATES OF COMPLETION

- Basic Occupational Safety and Health (BOSH) Safe line Consultancy Inc.
- Construction Occupational Safety and Health (COSH) Safe line Consultancy Inc.

NATIONAL CERTIFICATE II

- TESDA
CAREGIVING NCII
April 1, 2022 – March 31, 2027
- TESDA
CAREGIVING NCII
June 26, 2008 – June 26, 2013
- TESDA Cristo Rey Institute for Career Development
FOOD AND BEVERAGE SERVICES NCII
March 28, 2013- May 28, 2018

TRAINING HISTORY

- Bauan General Hospital
Bauan Batangas
- Nursing Attendant
- Foundation for Advanced Concepts in Training, Inc. accredited by TESDA
Malate Manila Philippines
Caregiver
- Fass Institute of Technology Inc. accredited by TESDA
Pittsburgh Silangan, Quezon City
Health care Provider

ON THE JOB TRAINING

Nursing Aide Course

- Batangas Regional Hospital
- Batangas City East Elementary School SPED Center
- Jesus of Nazareth Hospital
- Saint Patrick's Hospital and Medical Center
- Philippine National Red Cross
- City Health Officer
- Doctor Mario Bejasa General Hospital
- Bauan Doctors General Hospital
- Bauan General Hospital
- Lemery Doctors Medical center

ROSE ANN MAÑIBO MAGANA
