

NADINE DELIM BATERINA

✉ Adi_Baterina@yahoo.com ☎ +639272403833 📍 Baguio City, Philippines

PROFILE

Compassionate and self-motivated nursing attendant with strong insight into delivering excellent care. Bringing the passion to assist residents by providing them with emotional and physical support while respecting their individuality and dignity. Able to work under pressure in a team-oriented environment

PROFESSIONAL EXPERIENCE

07/2020 – PRESENT

Baguio City, Philippines

NURSING ATTENDANT II

Baguio General Hospital And Medical Center

- Provide basic patient care under the direction of nursing staff.
- Perform duties such as feeding, bathing, dressing, grooming, or move patients, and changing linens.
- Transfer or transport patients.
- Monitor patient's vital signs and list it in the monitoring sheet

01/2020 – 02/2020

Baguio City, Philippines

CUSTOMER SERVICE REPRESENTATIVE

Pacificall Philippines Inc.

- Reply to customer questions, research account activity and notes.
- Troubleshoot any issues, provide supporting help documentation, and any number of other tasks.

10/2018 – 12/2019

Baguio City, Philippines

GENERAL RESERVATIONS AGENT

Sitel Philippines Corporation

- Help customers book tickets and assist customer's reservation
- Supports customers by providing information, answering questions and responding to complaints

02/2018 – 09/2018

Baguio City, Philippines

PHARMACY ASST/STOCK CLERK/ENCODER

De Guzman Drug Pharmacy

- Unload merchandise.
- Mark items with identifying codes, such as price, stock, or inventory control codes.
- Stock shelves with unpacked items.
- Ensure the label is clear and visible
- Prepares source data for computer entry by compiling and sorting information; establishing entry priorities.

04/2010 – 02/2014

QC, Philippines

FIELD/OPERATIONS MANAGER

Success Unlimited Enterprises

- Led, managed, motivated and coached the team toward achieving pre-determined targets and objectives.
- Manage and ensures operations excellence in all aspects of sales.
- Participating in sales strategy planning and execution.

03/2009 – 03/2010
Philippines

SALES AND MARKETING AGENT

- Generated sales revenue and achieving monthly sales targets.
- Provided excellent customer service.
- Promoted the product to clients.

02/2007 – 03/2009
Baguio City, Philippines

CASHIER/SERVICE CREW

Kubo Grill and Restaurant

- Ensure that cash and report are balanced and correct by closing time.
- Serving food and beverages to customers.
- Providing good customer service.

EDUCATION

- Vocational Graduate Caregiving NC II
- Bachelor of Science in Medical Technology
Pines City Colleges | Trancoville, Philippines

SKILLS

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|--------------------------------|------------------------------------|----------------------------------|
| • Compassionate and Empathetic | • Patient Care | • Companionship |
| • Cleanliness and housekeeping | • Ability to monitor and observe | • Flexibility in work schedule |
| • Progress documentation | • First Aid and emergency response | • Excellent Communication skills |
| • Problem-solving skills | • Multitasking ability | • Sense of responsibility |

SEMINARS AND TRAININGS

- Defibrillator | November 25-28 2019
- Practicing Covid 19 preventive measures in the Workplace | August 1,2020
- Basic Care skills 101 for Nursing. Aides | July 11,2020
- Assembling and Disassembling oxygen flow meter, assisting in oxygen administration | February 17, 2020
- Assisting in administering inhaled medication (nebulization, metered dose inhaler) | February 17,2020
- Performing nasogastric tube feeding, perineal care, catheter care and colostomy care - | February 17,2020
- All about Cervical Cancer | May 30,2022