



HONEY LYN L. LLOBIA

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DOO2 LERIO YAKAL STREET, CARMEN, CAGAYAN DE ORO CITY,
PHILIPPINES

CAREER OBJECTIVE

As part of my job, I would like to enrich, improve and better my capabilities as an individual in a prestigious organization that will enable me to attain such goals and contribute to its continuing growth and success.

WORK EXPERIENCE

Tong Yang Plus – Viking’s Corporation **Restaurant Manager**

August 2022- Present

- Handle store in many aspect interm of Sales,Marketing, Purchases ,Food Cost,Labor and Store Performance
- Ensure delivering total customer satisfaction that they are served its best with delightful experience.
- Overall performance in Sales, Training compliance,Audit,CER and Mystery shopper with highest score achieved.
- Deals with personnel concerns which includes scheduling, timekeeping,employee discipline or organizing training and development.
- Check and balance Daily sales report and daily cash flow. And also special dockets with complete attachment.
- Ensure to have pre-post shift meeting to have positive vibes , ask god guidance as we open and close store, updates regarding target sales,product and team member concern.

- Coordinating and optimizing front and back of the house restaurant operation.
- Controlling operation cost and promoting efficiency.
- Dealing with customer inquiries, complaints and delivering F&B service to satisfy customer satisfaction.

Paula’s Hotel **Shift Supervisor**

June 2018- March 2022

- In charge of overseeing business operation. You must be able to delegate task, resolve problem. And make sure that everything goes smoothly for everyone during a given work shift, including stocking inventory all day.
- Schedule staff, assign task to employees and conduct other organizational and business administration activities as needed.
- Assist with creating company policies and standard making them vital to successful hotel operations and guest satisfaction.
- Ensuring customer satisfaction by delivering attentive, friendly, helpful and courteous employees.
- Maintain high standards of personal appearance and grooming which includes wearing the proper uniform and name tag.
- Make sure that guest are satisfy with their stay,the room is clean,the mattress are replaced .

DonArc Beach Resort Hotel and Restaurant

January 2015 – Nov 2017

Shift Supervisor

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Sugar and Spice Kitchenette Resto and Catering Services

January 2013-2020

CO- Owner{ Operation Manager}

- Manage dine , out customer and catering services.
- To ensure we able to meet their standard and give them 100% satisfaction
- Do marketing strategies like promos, social media advertisement and tie up to increase Sales and transaction count.
- Manage Staff scheduling, Food availability, Inventory and control labor cost and food cost.
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Philippine Pizza Inc- Pizza Hut CDO

July 2002- August 2011

Shift Manager

- Handle Training, Marketing, Inventory and Audit.
- Ensure delivering total customer satisfaction that they are served at its best with delightful experience.
- Overall performance in Sales, Training compliance,Audit,CER and Mystery shopper with highest score achieved.
- Deals with personnel concerns which includes scheduling, timekeeping,employee discipline or organizing training and development.
- Check and balance Daily sales report and daily cash flow. And also special dockets with complete attachment.
- Ensure to have pre-post shift meeting to have positive vibes , ask god guidance as we open and close store, updates regarding target sales,product and team member concern.
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- Conduct assembly once a month for store update regarding Training, Profit, Sales, Product update and recognize team member
- *Service/Dining expert*
- *Production Expert*
- *Dough expert*
- *Cashiering Expert*
- Assist the new store prior to their opening. Make sure the team are will trained based store standard.
- Correctly implemented, served the food with product quality, back and front of the house work as the team and give the customer 100 percent customer satisfaction.

Red Ribbon Bakeshop
Cashier/ Dinning Crew

Jan 2001- March 2002

Aca Video Center
CD / Video Tape Rental

March -2001- Jan 202

- Assist customer to their rental needs.
- Cashiering

SKILLS AND KNOWLEDGE

- *More than 18years of professional in supervisory field.*
- *Goal Oriented individual with leadership abilities.*
- *Capable of multitasking.*
- *Flexible and has proven ability to work with staff at all levels.*
- *Highly motivated and driven with strong desire to excel.*
- *Skilled in organizing a smooth flow of people and materials in daily basis.*
- *Acquired Exceptional customer service skills.*

EDUCATIONAL BACKGROUND

S.Y. 1998-2004

- Bachelors of Arts in Economics 4th level

Xavier University

Cagayan de Oro City

S.Y. 1993 - 1997

- Liceo De Cagayan

High School Education

Cagayan de Oro City

S. Y. 1987 – 1993

- Liceo de Cagayan University

Elementary Education

Cagayan de Oro City

INTERESTS AND ACTIVITIES

Enjoys cooking, traveling and meeting new people

PERSONAL INFORMATION

- *Birth date: August 3, 1980*
- *Sex: Female*
- *Civil Status: Married*
- *Height: 5' 7"*
- *Weight: 150 lbs.*
- *Religion: Roman Catholics*
- *Citizenship: Filipino*

LANGUAGES

English, Filipino, and Cebuano

CHARACTER REFERENCES

*Name: Eric Yambao
Job: PCW/Personal Care Worker
Address: Avenue South Warman City, Canada
Contact# 306-3619633*

*Name : Syodu Poblete
Position: Senior Operation Manager
Company: DonArc Beach Resort Hotel and Restaurant
Contact # 09277815740*

*Name : Charles Baer
Position : Area Manager
Company: Philippine Pizza Inc.
Contact# 09992296625*